# STANDARD QUOTE DOCUMENTATION SUPPLY CHAIN MANAGEMENT UNDER R30 000.00 CNQ 272 3

YOU ARE HEREBY INVITED TO QUOTE FOR REQUIREMENTS AT. Inkosi Albert Luthuli Ce	ntral Hospital
DATE ADVERTISED. 11 September 2019. FACSIMILE NUMBER: 031 240 1162	EMAIL Nolwazi.mthembu@ialch
ENQUIRIES MAY BE DIRECTED TO: Nolwazi Mthembu	CONTACT NUMBER: 031 240 1254
PHYSICAL ADDRESS: Inkosi Albert Luthuli Central Hospital, 800 Vusi Mzimela road, Mayv	ille, 4091

ZNQ NUMBER: 272/19/20

DESCRIPTION 10 units, Strapping tape material (Non rigid) - 5cm x 5m roll (red and black only)

THE FOLLOWING PARTICULARS MUST BE FURNISHED (FAILURE TO DO SO WILL RESULT IN YOUR OFFER BEING DISQUALIFIED)

		Ν	AME & ADDRESS	OF BIDD	ER (FI	RM)												
NAME OF BIDDER: DATE:																		
PHYSIC	AL ADDRESS:			EMAIL	ADDF	RES	S:											
CONTA	CT NUMBER:			FACS	MILE	NUM	BER:											
SIGNAT	URE OF BIDDER	2		SARS	PIN:							2.112						
(By sign	ing this document	I hereby agree to all terms and conditions]		CENT	RAL S	UPP	LIER	DATAB	ASE F	REGI	STRA	TION (	CSD)	NO.:	ţ			
UNIQU	EREGISTRATION	NREFERENCE: 1			Т				0		1	1	Γ	T	T	Т	Т	
								Τ			T						Ľ	Τ
Does this	offer comply with	the specification?	St	late delive	ry peri	od e	.g. E.g	1day.	1wee	k					1			
Is the price	ce firm?		A	I delivery	costs r	nust	be inc	luded	n the	quote	price							
Item	Quantity	Description				Brand & model		Country of			Price							
No										manufacture R			20023 (200		c			
01	10 units	Strapping tape material (Non rigid) - 5	icm x 5m roll (red a	and black	only)													
										_								

		% (Only if VAT Vendor)		
TOTAL C	UOTATION PRIC	E (VALIDITY PERIOD 60 Days)		

SPECIAL CONTRACT CONDITIONS OF OUOTATIONS

- The institution is under no obligation to accept the lowest or any quote. The procequoted must include VAT (if VAT vendor). The department reserves the right to evaluate all quotations excluding VAT as some bidders may not be VAT 1.2 The bidder must ensure the correctness & validity of quote: that the price(s), rate(s) & preference quoted
- 1.4 cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the
- Cover all for the worklivent (s) & accept that any misures regarding use price (s) a canonication and cover bidder ank). The bidder must accept full responsibility for the proper execution & fulliment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfiment of this contract. This guotation will be evaluated specification & correctness of information. Only offers that comply with or greater than specification will be considered. 1.5
- 1.6
- Late guotes will not be considered
- 1.10
- Call geoduse an info contact-cost All products supplied must be valid for a minimum period of six months. A bidder not registered on the Central Suppliers Database or verification has failed will not be considered. All delivery costs must be included in the quote price, for delivery at the prescribed destination. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices 1.12 (including rates of exchange variations) will not be considered.
- 1.13 In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted
- for each delivery point. 1,14 If samples / compulsory site inspection / briefing session are required, the supplier will be informed in due
- course. The supplier shall furnish any information, when requested. In the event that the tax compliance status has failed on CSD, it is the suppliers' responsibility to provide a 1.16
- 1.16 In the event that the tax compliance status has failed on CSD, it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier. It is the supplier shall indered by the partment of Health (a's the purchaser) against all third-party claims of infingement of patent, trademark, or industrial design rights ansing from use of the goods or any part thereof by the purchaser.
  1.18 If the supplier fails to deliver any or all of the goods or to perform the services within the penod(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract, the purchaser may also consider to the delayed goods or unperformed services using the current prime interest rate calculated for the delayed goods or unperformed services using the current prime interest rate calculated to reach day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract.
- goods winn the period(s) specified in the contract tails to periorm any other obspacings under the contract, or has engaged in contract, 1.20 The purchaser may produre, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services. 1.21 Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a

restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a

- resistant penalty on the support by tronstant gours support from oung outsides with the public becart for a period not exceeding 10 years. In the event of a bidder having multiple companies and are considered. Furthermore a verification will be done to identify if bidders having multiple companies and are quoting (cover-quoting) for this bid. In such instances only the cheapest bid according to specification will be 1.22 considered
- SPECIAL INSTRUCTIONS AND NOTICES TO SUPPLIERS REGARDING THE COMPLETION OF THIS 2
- QUOTATION. Unless incons 2.1
- QUOTATION. Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the neuter. Under no circumstances whatsoever may the quotation/bit forms be retyped or redrafted. Photocopies of the original bit documentation may be used, but an original signature must appear on such photocopies. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated. Quotation submitted must be complete in all respects. 22
- 23
- Any alteration made by the bidder must be intraffered and a second a 2
- 2.5
- 2.6
- Quotation will be opened in public as soon as practicable after the closing time of guotation, 2
- 2.8
- Where practical, proces are made public at the time of opening quotations. If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.
- SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS 3.1
- Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents. 32
- and in accounted with the declarest in accounter in the download the d rejected as being invalid All guotations received in sealed envelopes with the relevant guotation numbers on the envelopes are kept 3.3
- Increment in sale custody units the closing time of the quotation/builds. Where, however, a quotation is received open, it shall be tealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope. A specific box is provided for the receipt of quotations, and no quotation number written box or elsewhere 3.4
- subsequent to the closing date and time of quotation will be considered.
- No quotation/bid sent through the post will be considered if it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery.
   Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.



health Department: Health PROVINCE OF KWAZULU-NATAL

### Specifications Template

### Prepared by:

Initial and Surname	Designation	Signature	Date
T.NDLELA	Admin. Clette		23/08/19

# Reviewed by Supervisor/Operational Manager:

Initial and Surname	Designation	Signature	Date
L.E.GILBERT	AD:PHYSIO	R.E. Guebar	23/08/19

Item details	Specification
Item description	Strapping tape (black and red)- non rigid
Size	5CM X 5M ROLL
Colour	BLACK OR RED
Material	<ul> <li>Need 5 rolls of red and 5 black.</li> <li>Need to have good elasticity</li> <li>Needs to be able to adhere for long periods of time (2 days)</li> <li>Needs to have polyacrylate adhesivefor reliable adhesion</li> <li>Needs to be non rigid.</li> <li>Needs to be thin and skin friendly</li> <li>Needs to have a wave pattern adhesive which can support the therapeutic effect.</li> <li>Needs to be stretchable to work with the skins natural elasticity.</li> <li>Backing material of cotton, hard wearing and skin friendly</li> </ul>
Packaging (unit/box)	1 ROLL PER BOX
Functionality/performance	<ul> <li>Strapping material is applied to the skin in specific positions in order to offload a muscle.</li> <li>There is no other manner to offload a muscle unless you apply assistive surgical devices e.g. braces etc. which are more expensive.</li> <li>This ensures that the muscle is not overloaded and prevents further injury</li> <li>Used in the treatment of headaches, back pain, lymph edema and pain management of muscles</li> </ul>
Purpose	To offload a strained muscle/tendon and provide the necessary support. To provide support to a joint that is unstable due to lax/torn ligaments.
Other:	NIL

## Approved by specifications committee chairperson:

Initial and Surname	Portfolio	Signature	Date ,	
N.P. Mthemby	Sump	good	09.09.19	

## DECLARATION OF INTEREST

1	re qu by po -	elationship, may make an offer or of uote or proposal). In view of possil y the state, or to persons connecter osition in relation to the evaluating/ the bidder is employed by the stat the legal person on whose behar evaluation and or adjudication of whose behalf the declarant acts a	offers in terms of this invitation to oble allegations of favouritism, shou d with or related to them, it is requ adjudicating authority where- te; and/or If the bidding document is signed the quote(s), or where it is known and persons who are involved with	quot uld th uired d, ha that the	ving a kinship with persons employed by te (includes a price quotation, advertised he resulting quote, or part thereof, be awa I that the bidder or his/her authorised rep as a relationship with persons/a person t such a relationship exists between the p evaluation and or adjudication of the quo	competitive quote, limited arded to persons employed resentative declare his/her who are/is involved in the person or persons for or on
2	. In	order to give effect to the above, t	he following questionnaire must b	e co	mpleted and submitted with the quote.	
	2.2.	Identity Number:	y (director, trustee, shareholder <sup>2</sup> ):	2.5.	Company Registration Number: Tax Reference Number: VAT Registration Number:	
	2.7.				dividual identity numbers, tax reference i	
	0.0		be indicated in paragraph 3 below		the state?	[TICK APPLICABLE]
		Are you or any person connected 1. If so, furnish the following particu		ed by	y the state?	YES NO
	2.0.					
		Name of state institution at which	you or the person connected to th	e bid	dder is employed:	
		Position occupied in the state inst	tution:		Any other particulars:	
	2.8.2		by the state, did you obtain the ap	prop	riate authority to undertake remunerative	
	0.00	in the public sector?	and a the duty to the surfa design	nont	2	YES NO
//		2.1. If yes, did you attach proof of Failure to submit proof of such auth				
$\underline{n}$						
			f the company's directors / trustee		shareholders / members or their spouses	
		1. If so, furnish particulars:				
	2.10		I with the bidder, have any relatior ion and or adjudication of this quo		o (family, friend, other) with a person emp	loyed by the state and who YES NO
		0.1. If so, furnish particulars:				
		employed by the state who may	be involved with the evaluation an	d or		ther bidder and any person           YES         NO
		.1. If so, furnish particulars:			e company have any interest in any other	related companies whether
		or not they are bidding for this co 2.1. If so, furnish particulars:	ntract?			YES NO
		proversion of an entropy and				
		to ensure that their details are u	lidate details of directors / trusto p-to-date and verified on CSD. If the	the D	I members I shareholders on CSD. It is Department cannot validate the informat ional Treasury Instruction Note 4 (a) 2016	ion on CSD, the quote will
	4	DECLARATION				
		HE UNDERSIGNED (NAME) RNISHED IN PARAGRAPHS			CERTIFY THAT	THE INFORMATION
0				DA	OT A CAINET ME SUOULD THE	DECLADATION
ly.	PRO	OVE TO BE FALSE.	AY REJECT THE QUOTE O	KA	CT AGAINST ME SHOULD THIS	DECLARATION
		ne of bidder	Signature		Position	Date

"State" means -

- any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999); Check No. 1 of 1999; Check No. 1 of 1990; Check No. 1 of 199 a)
- b) any municipality or municipal entity;

\*\*Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.