#### STANDARD QUOTE DOCUMENTATION SUPPLY CHAIN MANAGEMENT UNDER R30 000.00

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- 1.5 The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.

  1.6 This quictation will be evaluated specification & correctness of information.

  1.7 Only offers that comply with or greater than specification will be considered.

- Late quotes will not be considered.
- All products supplied must be valid for a minimum period of six months.

  A bidder not registered on the Central Suppliers Database or verification has failed will not be considered.

  All delivery costs must be included in the quote price, for delivery at the prescribed destination.

  Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices
- (including rates of exchange variations) will not be considered.

  1.13 In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted
- for each delivery point.

  1.14 If samples / compulsory site inspection / briefing session are required, the supplier will be informed in due

- for each delivery point.

  If samples / compulsory site inspection / briefing session are required, the supplier will be informed in due course.

  The supplier shall furnish any information, when requested.

  In the event that the tax compliance status has failed on CSD, it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.

  The supplier shall informity the KZN Department of Health (aka the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights ansing from use of the goods or any part thereof by the purchaser.

  If the supplier falls to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract, the purchaser shall asso consider fermination of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider fermination of the contract.

  The purchaser, may terminate this contract in whole or in part if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract fails to perform any other obligation(s) under the contract, or has engaged in corrupt or fraudulent practices in competing for or in executing the contract, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.

- such similar goods, works or services.

  1.21 Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a

- QUOTATION.
- Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural
- unless inconsistent win or expressly indicated orientee by the content, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the neuter. Under no circumstances whatsoever may the quotation bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated. Quotation submitted must be complete in all respects.

  Any alteration made by the bidder must be initialled.
- Use of correcting fluid is prohibited

- ose or correcting joint is profitied on Quotation will be opened in public as soon as practicable after the closing time of quotation. Where practical, prices are made public at the time of opening quotations. If it is discribed to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.
- SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS
- Outsition shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents. Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not compiled with, such quotations/bids may be rejected as the projected. rejected as being invalid,
- rejected as being invalid.

  All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in sale custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery. Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.
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- as being invalid





# Specifications Template

## Prepared by:

Initial and Surname	Designation	Signature ,	Date
T.NDLELA	Adul Obl	( a	23/08/19
	The Cold	617	

### Reviewed by Supervisor/Operational Manager:

Date
23/08/19

Item details	Specification
Item description	BAND TUBE ELASTIC 6.25CMX10M
Size	6.25CMX10M
Colour	CREAM
Material	Elastic to allow stretching for support. Must be a firm support and not too loose knit.
Packaging (unit/box)	BOX/PKT
Functionality/performance	Generally used for moderate size people for wrists/ankle/forearm/calf support
Purpose	Specially designed, elasticated tubular bandage that provides firm but comfortable support for sprains, strains and weak joints. It is one of the best ways to provide support and reduce swelling after injuries, and can be used to help reduce persistent swelling.
Other:	NIL

## Approved by specifications committee chairperson:

Initial and Surname	Portfolio	Signature	Date
N.P. Mtenby	Scurp	NE	09.09.19

#### **DECLARATION OF INTEREST**

1.	re qı b	elationship, may make an offer of uote or proposal). In view of posty the state, or to persons connect osition in relation to the evaluating the bidder is employed by the state legal person on whose be evaluation and or adjudication.		quote (includes a price Id the resulting quote, iired that the bidder or I, has a relationship w that such a relationshi	e quotation, advertised cor or part thereof, be awarde his/her authorised represe with persons/a person who p exists between the person	mpetitive quote, limited d to persons employed entative declare his/her are/is involved in the
2.	In	order to give effect to the above	e, the following questionnaire must be	e completed and subm	itted with the quote.	
		Identity Number:	ative	2.5. Tax Reference No	ation Number:umber: Number:	
	2.7.		stees / shareholders / members, the		mbers, tax reference num	
		Are you or any person connect 1.If so, furnish the following partic		ed by the state?		TICK APPLICABLE
		Name of person / director / trust Name of state institution at which	ee / shareholder/ member: th you or the person connected to the	e bidder is employed:		
		Position occupied in the state in	stitution:	Any other parti	iculars:	
	2.8.2	<ol><li>If you are presently employed in the public sector?</li></ol>	d by the state, did you obtain the app	propriate authority to un	ndertake remunerative wo	
	2.8.2		of such authority to the quote docum	nent?		YES NO
(N	ote: I	Failure to submit proof of such a	uthority, where applicable, may resul	t in the disqualification	of the quote.)	
	2.8.2	<ol><li>If no, furnish reasons for no</li></ol>	on-submission of such proof:			
		state in the previous twelve mo	of the company's directors / trustee onths?		A)	YES NO
	2.10	<ol> <li>Do you, or any person connect may be involved with the evalu</li> </ol>	ed with the bidder, have any relation ation and or adjudication of this quot	ship (family, friend, oth e?	er) with a person employe	d by the state and who
	2.11	<ul> <li>Are you, or any person connect employed by the state who ma</li> </ul>	ted with the bidder, aware of any rela y be involved with the evaluation and	tionship (family, friend, for adjudication of this	, other) between any other quote?	bidder and any person
	2.12	<ol><li>Do you or any of the directors / or not they are bidding for this</li></ol>	trustees / shareholders / members of contract?	f the company have an	y interest in any other relat	ed companies whether YES NO
		The Department Of Health will to ensure that their details are	ees I members I shareholders. validate details of directors I truste up-to-date and verified on CSD. If to over as non-compliant according to	he Department cannot	validate the information	on CSD, the quote will
	4	DECLARATION				
		HE UNDERSIGNED (NAMI RNISHED IN PARAGRAPH	E) S 2.		CERTIFY THAT TH	IE INFORMATION
		CCEPT THAT THE STATE I OVE TO BE FALSE.	MAY REJECT THE QUOTE OF	R ACT AGAINST M	IE SHOULD THIS DEC	CLARATION
		ne of bidder	Signature	Position		ate

- any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);

  c) provincial legislature; national Assembly or the national Council of provinces; or Parliament.

any municipality or municipal entity;

<sup>\*</sup>Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.