STANDARD QUOTE DOCUMENTATION SUPPLY	CHAIN MANAGEMENT UNDER R30 000.00	CNQ 281/19
YOU ARE HEREBY INVITED TO QUOTE FOR REQUIREMENTS AT: Inkosi Albert Luthuli C	Central Hospital	
DATE ADVERTISED: 09 October 2019 FACSIMILE NUMBER: 031 240 1162	EMAIL: Nolwazi.mthembu@ialch	
ENQUIRIES MAY BE DIRECTED TO: Nolwazi Mthembu		
PHYSICAL ADDRESS: Inkosi Albert Luthuli Central Hospital, 800 Vusi Mzimela road, May		
NQ NUMBER: 281/19/20		000000000000000000000000000000000000000
ESCRIPTION 01 Unit, Tube oesophageal sengsten various sizes 14F, 16F, 18F, 21F		
THE FOLLOWING PARTICULARS MUST BE FURNISHED (FAILURE TO	DO SO WILL RESULT IN YOUR OFFER BEING DISQUAL	LIFIED)

NAME & ADDRES	SS OF BIDDER (FIRM)			
NAME OF BIDDER:	DATE:			
PHYSICAL ADDRESS:	EMAIL ADDRESS:			
CONTACT NUMBER:	FACSIMILE NUMBER:			
SIGNATURE OF BIDDER:	SARS PIN:			
[By signing this document I hereby agree to all terms and conditions]	CENTRAL SUPPLIER DATABASE REGISTRATION (CSD) NO.: 1			
UNIQUE REGISTRATION REFERENCE:				
	<del></del>			

s the pric	e firm?	All delivery	costs must be included in the q	uote price		12 E
Item	Quantity	antity Description	Brand & model	Country of manufacture	Price	
No					R	С
01	01 Unit	Tube oesophageal sengsten size 14F				
02	01 Unit	Tube oesophageal sengsten size 16F				
03	01 Unit	Tube oesophageal sengsten size 18F				-
04	01 Unit	Tube oesophageal sengsten size 21F				
		re-advertisement				
						丰
	7-					-

## VALUE ADDED TAX @ 15% (Only if VAT Vendor) TOTAL QUOTATION PRICE (VALIDITY PERIOD 60 Days)

- SPECIAL CONTRACT CONDITIONS OF QUOTATIONS
  The institution is under no obligation to accept the lowest or any quote.
  The price quoted must include VAT (if VAT vendor).
- 1.3 The department reserves the right to evaluate all quotations excluding VAT as some bidders may not be VAT
- The bidder must ensure the correctness & validity of quote: that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk.
- The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract. This quotation will be evaluated specification & correctness of information. Only offers that comply with or greater than specification will be considered.

- Late quotes will not be considered.
- All products supplied must be valid for a minimum period of six months
- 1.10 A bidder not registered on the Central Suppliers Database or verification has failed will not be considered.
  1.11 All delivery costs must be included in the quote price, for delivery at the prescribed destination.
  1.12 Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices
- (including rates of exchange variations) will not be considered.
- 1.13 In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.

  1.14 If samples / compulsory site inspection / briefing session are required, the supplier will be informed in due

- 1.15 The supplier shall furnish any information, when requested,
  1.16 In the event that the tax compliance status has failed on CSD, it is the suppliers' responsibility to provide a
  SARS pin in order for the institution to validate the tax compliance status of the supplier.
  1.17 The supplier shall indemnify the KZN Department of Health (also the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part
- 1.18 If the supplier falls to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed.
- services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract. The purchaser, may terminate this contract in whole or in part if the supplier falls to deliver any or all of the goods within the period(s) specified in the contract falls to perform any other obligation(s) under the contract.
- or has engaged in corrupt or fraudulent practices in competing for or in executing the contract.

  1.20 The purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.

  1.21 Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a

- restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a
- period not exceeding 10 years.

  In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered. Furthermore a verification will be done to identify it bidders having multiple companies and are quoting (cover-quoting) for this bid. In such instances only the cheapest bid according to specification will be 1.22
- SPECIAL INSTRUCTIONS AND NOTICES TO SUPPLIERS REGARDING THE COMPLETION OF THIS
- QUOTATION.
  Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural
- 2.2
- and vice versa and with words importing the masculine gender shall include the feminine and the neuter. Under no circumstances whatsoever may the quotation/bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated. Quotation submitted must be complete in all respects.

  Any alteration made by the bidder must be initialted.

- 2.6 Use of correcting fluid is prohibited
- Outsido will be opened in public as soon as practicable after the closing time of quotation. Where practical, prices are made public at the time of opening quotations. If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.

- SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS

  Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.
- Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing data indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations bids may be rejected as being invalid.
- All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept an quotation received in acade animologis with the trevail quotation humbers on the enviropes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope.
- A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsew subsequent to the dosing date and time of quotation will be considered. No quotation/full sent through the post will be considered it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery.
- Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.



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### **Specifications Template**

### Prepared by:

Initial and Surname	Designation	Signature	Date	
L.T. Lukhele	W/C		26/08/2019	
		3		

# Reviewed by Supervisor/Operational Manager:

Initial and Surname	Designation	Signature	Date	
P. Rayner	Professional (PNB)	111/04196	26/08/2019	

Item details	Specification
Item description	OESOPHAGEAL TUBE
Size	14F/16F/18F/21F
Color	N/A
Material	Sterile prepacked
Packaging (unit/box)	EACH
Functionality/performance	Acceptable for special uses
Purpose	
Other:	Single patient used.

### Approved by specifications committee chairperson:

Initial and Surname	Portfolio	Signature	Date
N.R. Mthemby	Surp	<b>₩</b>	11.09.19

#### **DECLARATION OF INTEREST**

- 1. Any legal person, including persons employed by the state¹, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to quote (includes a price quotation, advertised competitive quote, limited quote or proposal). In view of possible allegations of favouritism, should the resulting quote, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-
- the bidder is employed by the state; and/or
- the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the quote(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the quote.

2. Ir	order to give effect to the above	e, the following questionnaire must	be co	impleted and submitted with the quote.	
		ative	2.4. 2.5.	Company Registration Number: Tax Reference Number:	
2.3.	Position occupied in the Comp	any (director, trustee, shareholder²)	:2.6.	VAT Registration Number:	
2.7.	The names of all directors / truemployee / persal numbers m	ustees / shareholders / members, thust be indicated in paragraph 3 belo	neir in	dividual identity numbers, tax reference	e numbers and, if applicable, [TICK APPLICABLE]
2.8.		ted with the bidder presently emplo		v the state?	YES NO
2.8.	1. If so, furnish the following part	iculars:	,	,	[ILO]   NO]
	Name of person / director / trus	tee / shareholder/ member:			
	Name of state institution at whi	ch you or the person connected to t	he bid	dder is employed:	
	Position occupied in the state in	nstitution:		Any other particulars:	
2.8.	<ol><li>If you are presently employed</li></ol>	ed by the state, did you obtain the a	pprop	riate authority to undertake remunerati	ive work outside employment
	in the public sector?				YES NO
2.8.	<ol><li>If yes, did you attach proof</li></ol>	f of such authority to the quote docu	ıment	?	120   110
(Note:	Failure to submit proof of such a	uthority, where applicable, may res	ult in	the disqualification of the quote.)	
2.8.2	2.2. If no, furnish reasons for n	on-submission of such proof:			
2.9.	Did you or your spouse, or an	y of the company's directors / truste	es/s	shareholders / members or their spous	es conduct business with the
	state in the previous twelve me				YES NO
2.9.	If so, furnish particulars:				
2.10	. Do you, or any person connec	ted with the bidder, have any relation	nship	(family, friend, other) with a person en	nployed by the state and who
2 10	may be involved with the evaluation	uation and or adjudication of this qui	ote?		YES NO
2.10	Are you or any person connec	tod with the bidder, aware of any re	lation	ship (family, friend, other) between any	
2.11	employed by the state who ma	by be involved with the evaluation a	nd or	adjudication of this quote?	
2 11	1 If so furnish particulars:		iu oi	adjudication of this quote?	YES NO
2.12	Do you or any of the directors	trustees / shareholders / members	of the	company have any interest in any other	or related companies whether
	or not they are bidding for this	contract?	OI IIIC	company have any interest in any other	
2.12					YES NO
3.	Full details of directors / trus	tees / members / shareholders.			
NR:	The Department Of Health will	validate details of directors / trus	tees /	members / shareholders on CSD. It	is the suppliers' responsibility
	to ensure that their details are	up-to-date and verified on CSD. If	the L	Department cannot validate the inform	ation on CSD, the quote will
	not be considered and passed	over as non-compliant according to	Nati	onal Treasury Instruction Note 4 (a) 20	16/17.
4	DECLARATION				
1, T	HE UNDERSIGNED (NAM	E)		CERTIFY THA	AT THE INFORMATION
	RNISHED IN PARAGRAPH				
1.46	CEDT THAT THE STATE	MAY DEJECT THE OHOTE C	D A	CT AGAINST ME SHOULD THIS	DEGLIBATION
	OVE TO BE FALSE.	MAT REJECT THE QUOTE C	IK A	CT AGAINST ME SHOULD THIS	BECLARATION
	OVE TO BETTIESE.				
				2	
Nam	e of bidder	Signature		Position	Date
1ºCtat	e" means –				
a)	**************************************	nt, national or provincial public entity or	c)	provincial legislature;	
-1	constitutional institution within the me	aning of the Public Finance Management	d)	national Assembly or the national Council of pr	ovinces; or
ы	Act, 1999 (Act No. 1 of 1999);		e)	Parliament.	
b)	any municipality or municipal entity;				

\*"Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

<sup>2</sup>