### STANDARD QUOTE DOCUMENTATION SUPPLY CHAIN MANAGEMENT UNDER R30 000.00

ENQUIRI	ES MAY BE DIR	September 2019 FACSIMILE NUMBER: ECTED TO: Nolwazi Mthembu nkosi Albert Luthuli Central Hospital, 800			CONTA	CT NUM	MBER:	031 240	1254						N=0-20103
		jection Therapy Needle Catheter 23gaug													
ESCRIPT		OLLOWING PARTICULARS MUST BE FU													
			NAME & ADDRES	- 1 m - 1 m											
NAME O	BIDDER:			DATE:		70							_		
	L ADDRESS:			EMAIL	ADDRE	SS:									
CONTAC	T NUMBER:			FACSI	AILE N	JMBER:	Ç100 (H)								
	IRE OF BIDDER			SARS PIN:											
		I hereby agree to all terms and conditions]		CENT	AL SUF	PLIER	DATAB	ASE RE	GISTRA	TION (	CSD)	NO.	:1		
UNIQUE REGISTRATION REFERENCE:							Ļ		Д,		L	L	1		
							11								
Does this o	offer comply with	the specification?		State deliver	y period	e.g. E.g	. 1day	1week		-77Y					
s the price				II delivery	osts mu	ist be inc	duded	in the qu	ote price	1		1157		CHOCA (A)	
Item	Item Quantity Description				Brand & model			Country of manufacture		Price					
No									manufacture		1	R		С	
01	04 units	Injection Therapy Needle C	atheter 23gauge x	200cm								+			+
	<del></del>						70: <u> </u>	-040-40	+			$^{+}$			_
							.5-6	7777				1			
												Ι			
												1			$\perp$
												+			-
						25						+			+
												+			
		15% (Only if VAT Vendor)					_		_			+			_

- SPECIAL CONTRACT CONDITIONS OF QUOTATIONS
- The institution is under no obligation to accept the lowest or any quote. The price quoted must include VAT (if VAT vendor).
- The department reserves the right to evaluate all quotations excluding VAT as some bidders may not be VAT vendors.
- The bidder must ensure the correctness & validity of quote: that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk

- bidder's risk.
  The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.
  This quotation will be evaluated specification & correctness of information.
  Only offers that comply with or greater than specification will be considered.
  Late quotes will not be considered.
  All products supplied must be valid for a minimum period of six months.
  All delivery costs must be included in the quote price, for delivery at the prescribed destination.
  Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including takes of exchange variations) will not be considered.
  In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point. for each delivery point
- 1.14 If samples / compulsory site inspection / briefing session are required, the supplier will be informed in due

- course.

  The supplier shall furnish any information, when requested.

  In the event that the tax compliance status has failed on CSD, it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.

  The supplier shall indemnify the KZN Department of Health (also the purchaser) against all third-party claims. of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part
- of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser. If the supplier falls to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract. The purchaser, may terminate this contract in whole or in part if the supplier falls to deliver any or all of the goods within the period(s) specified in the contract falls to perform any other obligation(s) under the contract. The purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such terms are goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such terminal process.

- such similar goods, works or services 1.21 Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a

- restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a peniod not exceeding 10 years. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered. Furthermore a verification will be done to identify if bidders having multiple companies and are quoting (cover-quoting) for this bid. In such instances only the cheapest bid according to specification will be
- SPECIAL INSTRUCTIONS AND NOTICES TO SUPPLIERS REGARDING THE COMPLETION OF THIS QUOTATION.
- Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural
- Unless inconsistent win or expressly indicated otherwise by the counter, the singular shall include the pural and vice versa and with words importing the masculine gender shall include the feminine and the neuter. Under no circumstances whatscever may the quotation/bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated. Quotation submitted must be complete in all respects.

  Any alteration made by the bidder must be initialled.

- Any alteration made by the circum ratio or instance. Use of correcting fluid is prohibited. Quotation will be opened in public as soon as practicable after the closing time of quotation. Where practical, prices are made public at the time of opening quotations, if it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached,
- SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS
- SPECIAL INSTRICTIONS REGARDING HAND DELPRED QUOTITIONS.

  Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.

  Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be
- other than that shown on the envelope, it this provision is not complied with, such quotations does any be rejected as being invalid.

  All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is receive open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope.
- the quotation number ascenarios, the envelope section in on quotation from the winter of the envelope. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the dosing date and time of quotation will be considered. No quotation this ent through the post will be considered if it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery. Quotation documents must not be included in packages containing samples. Such quotations may be rejected to be delivery.
- as being invalid.





## Specifications Template

### Prepared by:

Designation	Signature	Date
Ward Clerk		22.08.2019
_		ocigination of

# Reviewed by Supervisor/Operational Manager:

Initial and Surname	Designation	Signature	Date
S.Pillay	Operational Manager	@	22.08`.2019

Item details	Specification			
Item description	INJECTION THERAPY NEEDLE CATHETER 23gauge x 200cm			
Size	23GAUGE			
Colour	CLEAR			
Material				
Packaging (unit/box)	UNIT			
Functionality/performance	INJECTION THERAPY NEEDLE CATHETER			
Purpose	INJECTION THERAPY NEEDLE CATHETER 23gauge X 200CM REQUIRED FOR ENDOSCOPIC INJECTION OF SCLEROGENTS INTO OASOPHYGEL VARICES & INJECTION COLLAGEN INHIBITORS. INTO STRICTURES.			
Other:				

### Approved by specifications committee chairperson:

Initial and Surname	Portfolio	Signature	Date
N.P. Mhensu	Scurp	Caxin	17/09/2019

#### DECLARATION OF INTEREST

- Any legal person, including persons employed by the state¹, or persons having a kinship with persons employed by the state, including a blood
  relationship, may make an offer or offers in terms of this invitation to quote (includes a price quotation, advertised competitive quote, limited
  quote or proposal). In view of possible allegations of favouritism, should the resulting quote, or part thereof, be awarded to persons employed
  by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her
  position in relation to the evaluating/adjudicating authority where-
  - the bidder is employed by the state; and/or
- the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the quote(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the quote.

2. In	order to give effect to the abo	ve, the following questionnaire must b	oe co	mpleted and submitted with the quote	9.
2.1.	Full Name of bidder/represen	tative	2.4.	Company Registration Number:	
2.2.	Identity Number:		2.5.	Tax Reference Number:	
2.3.		pany (director, trustee, shareholder²):	2.6.	VAT Registration Number:	
2.7.	The names of all directors / to	rustees / shareholders / members, the		dividual identity numbers, tax referen	
2.0		nust be indicated in paragraph 3 below		with a state?	[TICK APPLICABLE]
	1. If so, furnish the following par				YES   NO
	Name of person / director / tru	stee / shareholder/ member:			
	Name of state institution at wh	nich you or the person connected to the	ne bio	dder is employed:	
000		institution:			
2.8.2		red by the state, did you obtain the ap	prop	mate authority to undertake remunera	
201	in the public sector?	of of auch authority to the avete door		2	YES NO
		of of such authority to the quote docur			
(INOTE: I	Pallure to submit proof of such	authority, where applicable, may resund non-submission of such proof:	ut in i	tne disqualification of the quote.)	
		ny of the company's directors / truster			
2.5.	state in the previous twelve n		63/3	shareholders / members of their spoo	YES NO
291					TES   NO
2 10	Do you or any person conne	cted with the bidder, have any relation	nshir	(family friend other) with a person of	employed by the state and who
2.10	may be involved with the eva	luation and or adjudication of this quo	ote?	(taring, mond, other) with a person t	YES NO
2.10				va	TES   NO
2.11	. Are you, or any person conne	ected with the bidder, aware of any rel	lation	ship (family, friend, other) between a	ny other bidder and any person
	employed by the state who m	nay be involved with the evaluation an	nd or	adjudication of this quote?	YES   NO
2.11	.1. If so, furnish particulars:	·····			
2.12		/ trustees / shareholders / members of	of the	company have any interest in any ot	her related companies whether
	or not they are bidding for this	s contract?			YES NO
2.12	.1. If so, furnish particulars:			·······	
<b>3.</b> NB:	The Department Of Health wito ensure that their details are	stees / members / shareholders. ill validate details of directors / trust re up-to-date and verified on CSD. If d over as non-compliant according to	the D	Department cannot validate the infor	mation on CSD, the quote will
4	DECLARATION				
	HE UNDERSIGNED (NAM RNISHED IN PARAGRAPI	ME)		CERTIFY TH	IAT THE INFORMATION
	CCEPT THAT THE STATE OVE TO BE FALSE.	E MAY REJECT THE QUOTE O	R A	CT AGAINST ME SHOULD TH	IS DECLARATION
Nam	ne of bidder	Signature		Position	Date
"Stat	te" means -				
a)	any national or provincial departm constitutional institution within the m Act, 1999 (Act No. 1 of 1999);	ent, national or provincial public entity or neaning of the Public Finance Management	c) d) e)	provincial legislature; national Assembly or the national Council of Parliament.	provinces; or
b)	any municipality or municipal entity;		85.47	A2450 537 332457 (1555)	

<sup>&</sup>lt;sup>21</sup>Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.