STANDARD QUOTE DOCUMENTATION SUPPLY CHAIN MANAGEMENT UNDER R30 000.00

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- 1.3 The department reserves the right to evaluate all quotations excluding VAT as some bidders may not be VAT
- vendors.

 The bridger must ensure the correctness & validity of quote: that the price(s), rate(s) & preference quoted

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 to the price(s) and the price(s) are the price(s) and the price(s) are the price(s) and the price(s) are the price(s) cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the cover as nor the workinem (s) is accept that any mistakes regarding the price (s) is calculations will be all thilder's risk.

 The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) failable for the due fulliment of this contract. This quotation will be evaluated specification is correctness of information.

 Only offers that comply with or greater than specification will be considered.
- 1.5

- Late quotes will not be considered.
- All products supplied must be valid for a minimum period of six months.

- As products supplied must be valid for a minimum period of six months.

 A bidder not registered on the Central Suppliers Database or verification has failed will not be considered.

 All delivery costs must be included in the quote price, for delivery at the prescribed destination,

 Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices

 (including rates of exchange variations) will not be considered.

 In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted
- for each delivery point.

 1.14 If samples / compulsory site inspection / briefing session are required, the supplier will be informed in due

- course.

 1.15 The supplier shall furnish any information, when requested.

 1.16 In the event that the tax compliance status has failed on CSD, it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.

 1.17 The supplier shall indemnify the KZN Department of Health (aka the purchaser) against all third-party claims of unfringement of patent, trademark, or industrial design rights anising from use of the goods or any part thereof by the purchaser.

 1.18 If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed sensing upon the transfer to sensing the case the set of the delivered price of the delive
- contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract.

 1.19 The purchaser, may terminate this contract in whole or in part if the supplier falls to deliver any or all of the goods within the period(s) specified in the contract falls to perform any other obligation(s) under the contract, or has engaged in corrupt or flaudulent practices in competing for or in executing the contract.

 1.20 The purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services. such similar goods, works or services.
- 1.21 Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a

- 1.22 In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered. Furthermore a verification will be done to identify if bidders having multiple companies and are quoting (cover-quoting) for this bid. In such instances only the cheapest bid according to specification will be
 - SPECIAL INSTRUCTIONS AND NOTICES TO SUPPLIERS REGARDING THE COMPLETION OF THIS QUOTATION.
- 2.2
- QUOTATION. Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the neuter. Under no circumstances whatsoever may the quotation/bit forms be retyped or redrafted. Photocopies of the original bit documentation may be used, but an original signature must appear on such photocopies. The bitder is advised to check the number of pages and to satisfy himself that none are missing or duplicated. Quotation submitted must be complete in all respects.

 Any alteration made by the bitder must be initialled.

- Use of correcting fluid is prohibited

- ose or correcting into a profitience.

 Outdation will be opened in public as soon as practicable after the closing time of quotation.

 Where practical, prices are made public at the time of opening quotations.

 If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.
- SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS
- SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS Coulation shall be lodged at the address included not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents. Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation when the bidder is the statement of the st other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be
- other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be rejected as being invalid.

 All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascortained, the envelope sealed and the quotation number written on the envelope. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered.

 No quotation-bid sent through the post will be considered if its received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery, Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.

- as being invalid





Specifications Template

Prepared by:

Designation	Signature	Date
Ward Clerk	A	01.10.2019
		Boolgitation

Reviewed by Supervisor/Operational Manager:

Initial and Surname	Designation	Signature	Date
S.Pillay	Operational Manager	@	01.10.2019

Item details	Specification						
Item description	Flow able gelatin matrix hemostatic agent,8ml,with two applicators white and blue						
Size	8ml						
Colour	white						
Material	Porcine Gelatin						
Packaging (unit/box)	Unit						
Functionality/performance	Provides matrix for platelet adherence.accolerating the formation of platelet plug.						
Purpose	Control bleeding in hard to reach areas of the spine.						
Other:	Has two long applicators						

Approved by specifications committee chairperson:

Initial and Surname	Portfolio	Signature	Date
N.P. Mthenby	Sur	900	08/10/20/4

DECLARATION OF INTEREST

- 1. Any legal person, including persons employed by the state¹, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to quote (includes a price quotation, advertised competitive quote, limited quote or proposal). In view of possible allegations of favouritism, should the resulting quote, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where
 - the bidder is employed by the state; and/or
- the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the quote(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the quote.

2. Ir	n order to give effect to the above, the following questionnaire must be	be co	mpleted and submitted with the	e quote.	
2.1.	Full Name of bidder/representative	2.4.	Company Registration Number	er:	
2.2.	Identity Number:	2.5.	Tax Reference Number:		100.00000000000000000000000000000000000
2.3.	Position occupied in the Company (director, trustee, shareholder²):	2.6.	VAT Registration Number:		
2.7.	The names of all directors / trustees / shareholders / members, the employee / persal numbers must be indicated in paragraph 3 below	eir in w	dividual identity numbers, tax r		ers and, if applicable [TICK APPLICABLE
2.8.	Are you or any person connected with the bidder presently employ		v the state?		YES NO
2.8.	1. If so, furnish the following particulars:		Constant Section Station State (Constant)		Artes - Control of the Control
	Name of person / director / trustee / shareholder/ member:				
	Name of state institution at which you or the person connected to the	ne bio	lder is employed:		
0.07	Position occupied in the state institution:		Any other particulars:		
2.8.	2. If you are presently employed by the state, did you obtain the ap in the public sector?	pprop	riate authority to undertake rer	nunerative work	
281	2.1. If yes, did you attach proof of such authority to the quote docur	mont	2		YES NO
	Failure to submit proof of such authority, where applicable, may resu			. 1	
2.8.2	2.2. If no, furnish reasons for non-submission of such proof:		no disqualification of the quote	<u>t</u>	
2.9.	Did you or your spouse, or any of the company's directors / truster	es/s	shareholders / members or the	ir spouses condu	uct business with the
	state in the previous twelve months?				YES NO
2.9.	1. If so, furnish particulars:				
2.10	. Do you, or any person connected with the bidder, have any relation	nship	(family, friend, other) with a pe	erson employed l	by the state and who
2 10	may be involved with the evaluation and or adjudication of this quo	ite?			YES NO
2.10	.1. If so, furnish particulars:	ation	ship (family friend other) between	oon ony other hi	ddaa aad aa
2.11	employed by the state who may be involved with the evaluation an	d or	adjudication of this quote?	een any other bi	
2.11	.1. If so, furnish particulars:				YES NO
2.12	. Do you or any of the directors / trustees / shareholders / members of	of the	company have any interest in	any other related	companies whether
	or not they are bidding for this contract?				YES NO
2.12	.1. If so, furnish particulars:				
3. NB:	Full details of directors / trustees / members / shareholders. The Department Of Health will validate details of directors / trust to ensure that their details are up-to-date and verified on CSD. If not be considered and passed over as non-compliant according to	the D	epartment cannot validate the	information on	ppliers' responsibility CSD, the quote will
4	DECLARATION			ST 8.	
	HE UNDERSIGNED (NAME)RNISHED IN PARAGRAPHS 2.		CERTIF	Y THAT THE	INFORMATION
	CCEPT THAT THE STATE MAY REJECT THE QUOTE OF TO BE FALSE.	R AG	CT AGAINST ME SHOUL	D THIS DECL	ARATION
,				29/28/2017	
Nam	e of bidder Signature		Position	Date	
"Stat	e" means –				
a) b)	any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999); any municipality or municipal entity;	c) d) e)	provincial legislature; national Assembly or the national Co Parliament.	uncil of provinces; or	r

[&]quot;Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.