# STANDARD QUOTE DOCUMENTATION SUPPLY CHAIN MANAGEMENT UNDER R30 000.00 ZNO 427 19 20

NUN DN	BER: 427/19/20				C	LOSING	DATE	04/1	1/201	9					.CLO	SING	TIM	E: 11:0	00							
ESCRIP	TION 01 Unit, Da	te stamp (red i	nk)																							
	THE F	OLLOWING PA	RTICU	ARS N	MUSTE	E FURN	IISHED	(FAIL	URE	100	00 SO W	VILL R	ESUL	T II	1 YOU	R OF	FER	BEIN	G DI	SQL	JALIF	IE	D)			
						N.	AME &	ADDR	RESS (	OF B	IDDER	FIRM	)		16-74/											
NAME (	F BIDDER:									DA	TE:														01100	C-1-1-X
PHYSIC	AL ADDRESS:			AVA (HAV)	1994.9411			nd Sair		EMAIL ADDRESS:																
	CT NUMBER:										CSIMIL		MBER							eryte i						
2000	URE OF BIDDER									. 1700	RS PIN											_				
	ng this document			rms an	nd cond	itions]		2122-112		CENTRAL SUPPLIER DATABASE REGISTRATION (CSD) NO.: 1																
UNIQUE	REGISTRATION	REFERENCE	:1			т г		П			4		4	4	+	ᆛ	_	4	<u> </u>	+	ᆛ	Т	4	+		$\overline{}$
			$\sqcup$				_									_	1	1		_	1	_		_	_	
	offer comply with	the specification	in?								elivery p											_		_		
s the pric			os hos						JAII	deliv	ery cost						ote									
Item No	Quantity	Description	n							Brand & model			Country of manufacture				Price R			T =						
					D		and tale			_		-		_	-		+		10.3V/16			-		_		С
01	01 Unit	Date stamp (red ink)										+	-				+		_			7				+
U			-		0.4					-		+		-			7					Т				+
									37																	
																								_		
										_		+					4		_			L		_		_
						-				-		-	_				4			_	- 1	L		_		+
	ļ	-	-			_	-	-	-	_		- 3					$\dashv$	-				-		_		+
						-				_		_		47.00	9.73		+			-		-	X4.491			+

- SPECIAL CONTRACT CONDITIONS OF QUOTATIONS

- The institution is under no obligation to accept the lowest or any quote.

  The price quoted must include VAT (if VAT vendor).

  The department reserves the right to evaluate all quotations excluding VAT as some bidders may not be VAT.
- vendors.

  The bidder must ensure the correctness & validity of quote: that the price(s), rate(s) & preference quote cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the
- The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) lable for the due fulfilment of this contract. This quotation will be evaluated specification & correctness of information.

  Only offers that comply with or greater than specification will be considered.

- Only others that comply with or greater than specification will be considered.

  Late quotes will not be considered.

  All products supplied must be valid for a minimum period of six months.

  A bidser not registered on the Central Suppliers Database or verification has failed will not be considered.

  All delevery costs must be included in the quote price, for delivery at the prescribed destination,

  Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices
- Including rates of exchange variations) will not be considered.

  In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.

  If samples I compulsory site inspection I briefing session are required, the supplier will be informed in due

- course.

  1.15 The supplier shall furnish any information, when requested.

  1.16 In the event that the tax compliance status has failed on CSD, it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.

  1.17 The supplier shall indemnify the KZN Department of Health (aka the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part through the purchaser. thereof by the purchaser.
- If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in If the supplier fails to deliver any or all of the goods or to perform the services within implemoids; specified in the contract, the purchaser shall, without prequice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract.

  The purchaser, may terminate this contract in whole or in part if the supplier fails to deliver any or all of the
- 1.19 in purchaser, may refiningle this contract in whole or in part in the supplier leas to deliver any or all of the goods within the periodly specified in the contract falls to perform any other obligations, by under the contract, or has engaged in corrupt or fraudulent practices in compeling for or in executing the contract.

  1.20 The purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.

  1.21 Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a

- restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

  1.22 In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered. Furthermore a verification will be done to identify if bidders having multiple companies and are quoting (cover-quoting) for this bid. In such instances only the cheapest bid according to specification will be considered.
- SPECIAL INSTRUCTIONS AND NOTICES TO SUPPLIERS REGARDING THE COMPLETION OF THIS
- QUOTATION.

  Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the neuter. Under no circumstances whatsoever may the quotation-bit forms be relyped or redrafted. Photocopies of the original bit documentation may be used, but an original singular must appear on such photocopies. The bitder is advised to check the number of pages and to satisfy himself that none are missing or duplicated.

- The bidder is advised to check the number of pages and to satisfy himself that none are missing or dupli Quotation submitted must be complete in all respects. Any alteration made by the bidder must be initialled. Use of correcting fluid is prohibited. Quotation will be opened in public as soon as practicable after the closing time of quotation. Where practical, prices are made public at the time of opening quotations. If it is discreted to make more than one offer against any individual tem, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.
- SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS

  Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.
- Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be rejected as being invalid.
- 3.3 All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept As quotations received in seased emeropes with the relevant quotation numbers on the envisiops are kept unopened in sale custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation-bid number on the envelope, it shall be opened, the quotation number ascertained, be envelope sealed and the quotation number written on the envelope. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered.
- 3.5 No quotation bid sent through the post will be considered if it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery.

  3.6 Quotation documents must not be included in packages containing samples. Such quotations may be rejected



MUST BE AN RED INF.

INKOSI ALBERT LUTHULI CENTRAL HOSPITAL

07 OCT 2019

FINANCE SONT DEPARTMENT



#### NAME AND ADDRESS OF THE PROPERTY OF THE PROPER

### Prepared by:

Initial and Surname	Designation	Signature	Date
N. MIHENSU	Secretary	HARD	29,10,2019

### Reviewed by Supervisor/Operational Manager:

Initial and Surname	Designation	Signature	Date
52. SHABALALA	DD: FINANCE	(Menteuls	29/16/2019

Item details	n Bigettettin
Item description	Date stamp
Size	
Colour	Red ink
Material	
Packaging (unit/box)	1 Unit
Functionality/performance	To date stamp suppliers invoices via courier and.
Purpose	
Other:	Must be in red ink.

## Approved by specifications committee chairperson:

Initial and Surname	Portfolio	Signature	Date	
N. P. Othenbu	Scenp	200	ls.	

#### **DECLARATION OF INTEREST**

- 1. Any legal person, including persons employed by the state¹, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to quote (includes a price quotation, advertised competitive quote, limited quote or proposal). In view of possible allegations of favouritism, should the resulting quote, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-
  - the bidder is employed by the state; and/or
- the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the quote(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the quote.

2. In order to give effect to the above, the following questionnaire must be completed and submitted with the quote.

2.1.	Full Name of bidder/representative		Company Registration Number:	
2.2.	Identity Number: Position occupied in the Company (director, trustee, shareholde	r2):2.6.	Tax Reference Number: VAT Registration Number:	
2.7.	The names of all directors / trustees / shareholders / members, employee / persal numbers must be indicated in paragraph 3 be	their in	ndividual identity numbers, tax reference	
28	Are you or any person connected with the bidder presently emp	siow,	ou the state?	[TICK APPLICABLE
281	. If so, furnish the following particulars:	loyed t	by the state?	YES NO
2.0.	Name of person / director / truston / shareholder/ members			
	Name of person / director / trustee / shareholder/ member:	the bi	ddaa'a aaalaaad	
	Name of state institution at which you or the person connected to	) the bi	duer is employed:	
282	Position occupied in the state institution:		Any other particulars:	
2.0.2	. If you are presently employed by the state, did you obtain the in the public sector?	approp	phate authority to undertake remunerative	
282	If yes, did you attach proof of such authority to the quote do	oumon	ın.	YES NO
(Note: F	ailure to submit proof of such authority, where applicable, may re	cumen	the disquelification of the second of	
282	2. If no, furnish reasons for non-submission of such proof:	JSUIL III	the disqualification of the quote.)	
2.9.	Did you or your spouse, or any of the company's directors / trus	etone /	sharoholdara / mambara as thai-	
2.0.	state in the previous twelve months?	siees /	shareholders / members or their spouses	
291	. If so, furnish particulars:			YES NO
2.10	Do you, or any person connected with the bidder, have any rela	tionchi	Mamily friend athera its	Market Americans
2	may be involved with the evaluation and or adjudication of this of	moto?	(tailily, iriend, other) with a person emp	ployed by the state and who
2.10	1. If so, furnish particulars:	luote i		YES NO
2.11.	Are you, or any person connected with the bidder, aware of any	rolation	schip (family friend other) hat	
	employed by the state who may be involved with the evaluation	and or	adjudication of this quate?	
2.11.	1. If so, furnish particulars:	and or	adjudication of this quote?	YES NO
2.12.	Do you or any of the directors / trustees / shareholders / member	s of the	Company have any interest in any other	roloted comments of the
	or not they are bidding for this contract?	3 01 1110	company have any interest in any other	related companies whethe
2.12.	1. If so, furnish particulars:			YES NO
3.	Full details of directors / trustees / members / shareholders.			
NR:	The Department Of Health will validate details of directors / tru	stees	members / shareholders on CSD. It is	the suppliers' responsibility
	to ensure that their details are up-to-gate and ventied on CSD.	If the I	Denartment cannot validate the informat	ion on CCD the austa will
	not be considered and passed over as non-compliant according	to Nati	onal Treasury Instruction Note 4 (a) 2016	6/17.
4	DECLARATION			
I, TH FUR	IE UNDERSIGNED (NAME) NISHED IN PARAGRAPHS 2.		CERTIFY THAT	THE INFORMATION
I AC PRO	CEPT THAT THE STATE MAY REJECT THE QUOTE VE TO BE FALSE.	OR A	CT AGAINST ME SHOULD THIS	DECLARATION
	of bidder Signature		Position	Date
	**************************************		**************************************	50.0
	means –			
a)	any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management	(c)	provincial legislature;	
	Act, 1999 (Act No. 1 of 1999);		national Assembly or the national Council of provi Parliament,	nces; or
b)	any municipality or municipal entity:	c)	i umaniciti,	

<sup>\*&</sup>quot;Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.