STANDARD QUOTE DOCUMENTATION SUPPLY CHAIN MANAGEMENT UNDER R30 000.00

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- The department reserves the right to evaluate all quotations excluding VAT as some bidders may not be VAT vendors.
- The bidder must ensure the correctness & validity of quote: that the price(s), rate(s) & preference quoted cover all for the work/frem (s) & accept that any mistakes regarding the price (s) & calculations will be at the
- bidder s risk.

 The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract. This quotation will be evaluated specification & correctness of information.

- 1.0 Only offers that comply with or greater than specification will be considered.

 1.8 Late quotes will not be considered.

 1.9 All products supplied must be valid for a minimum period of six months.

 1.10 A bidder not registered on the Central Suppliers Database or verification has failed will not be considered.

 1.11 All delivery costs must be included in the quote price, for delivery at the prescribed destination.

 1.12 Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (red-time rate of ex-heapy synstries; will not be excepted.)
- 1.12 Only little prices will be accepted, such prices most remain term for the contract period. Non-term prices (including rates of exchange variations) will not be considered.

 1.13 In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.

 1.14 If samples / compulsory site inspection / briefing session are required, the supplier will be informed in due

- course.

 1.15 The supplier shall furnish any information, when requested.

 1.15 The suppliers shall furnish any information, when requested.

 1.16 In the event that the tax compliance status has failed on CSD, it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.

 1.17 The supplier shall indemnify the KZN Department of Health (aka the purchaser) against all third-party claims of infringement of patient, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.
- thereof by the purchaser, 1,18 If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in 1.18 If the supplier falls to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract has to perform any other obligation(s) under the contract, or has engaged in corrupt or fraudulent practices in competing for or in executing the contract.

 1.20 The purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.

 1.21 Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a

- 1.22 In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered. Furthermore a venfication will be done to identify if bidders having multiple companies and are quoting (cover-quoting) for this bid. In such instances only the cheapest bid according to specification will be
- SPECIAL INSTRUCTIONS AND NOTICES TO SUPPLIERS REGARDING THE COMPLETION OF THIS

- QUOTATION.

 Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the neuter. Under no circumstances whatsoever may the quotation bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated. Quotation submitted must be complete in all respects. Any alteration made by the bidder must be initialled.

 Use of correcting fluid is prohibited
 Quotation will be opened in public as soon as practicable after the closing time of quotation. Where practical, proces are made public at the time of opening quotations.

 If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.
- SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS
- Outsion shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.

 Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be
- lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope, if this provision is not complied with, such quotations/bids may be
- other than that shown on the envelope. If this provision is not compiled with, such quotations/bids may be rejected as being invalid.

 All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received unopened in safe custody until the closing time of the quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the dozing data and time of quotation will be considered. No quotation/bid sent through the post will be considered if it is received after the closing data and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery. Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.

- 3.6



Specifications Template

Prepared by:

Initial and Surname	Designation	Signature	Date
L.KAKANA	WARD CLERK	D	13.01.2020

Reviewed by Supervisor/Operational Manager:

Initial and Surname	Designation	Signature	Date	
D.Duma	ОРМ	100/6	13.01.2020	U-4 5397 T-7 1

Item details	Specification
Item description	Polyglactin 910 violet suture 6.5mm 10cm length
Size	6.5mm 10cm
Colour	PURPLE & WHITE
Material	
Packaging (unit/box)	BOX (12 in a box)
Functionality/performance	Gauge 10/0 3/8 circle ultima spatula needle 10cm length.
Purpose	Good wound healing, good in cataract, and glaucoma surgery. Earlier discharge from hospital as no need to wait suture removal
Other:	

Approved by specifications committee chairperson:

Initial and Surname	Portfolio	Signature	Date
N.f. Mthembu	Scarp	(Str.)	2701.20

DECLARATION OF INTEREST

- Any legal person, including persons employed by the state¹, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to quote (includes a price quotation, advertised competitive quote, limited quote or proposal). In view of possible allegations of favouritism, should the resulting quote, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where the bidder is employed by the state; and/or
 the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the
 - evaluation and or adjudication of the quote(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the quote.

Act, 1999 (Act No. 1 of 1999);

any municipality or municipal entity;

2. In	order to give effect to the	e above, the following questionnaire m	ust be co	empleted and submitted with	the quote.	
2.1.	Full Name of bidder/rep	resentative			mber:	
22	Identity Number:		2.5.	Tax Reference Number:		
2.3.	Position occupied in the	Company (director, trustee, sharehold	er²):2.6.	VAT Registration Number:		
				adividual identity numbers to	ay reference numbers and if applic	ahla
2.7.	The names of all direct	ors / trustees / shareholders / members pers must be indicated in paragraph 3 t	s, their ii selow.	idividual identity humbers, to	TICK APPLICA	BLE]
28	Are you or any nerson i	connected with the bidder presently em	ploved t	ov the state?	YES I NO	
281	If so furnish the following	no particulars:				
	Name of person / director	or / trustee / shareholder/ member:				
	Name of state institution	at which you or the person connected	to the bi	dder is employed:		
	Position occupied in the	state institution:		Any other particulars:		
2.8.2	. If you are presently e	mployed by the state, did you obtain th	e appro	priate authority to undertake	remunerative work outside employ	ment
	in the public sector?				YES NO	
2.8.2	.1. If yes, did you attac	th proof of such authority to the quote of	ocumen	t?	20 99	
(Note: I	ailure to submit proof of	such authority, where applicable, may	result in	the disqualification of the qu	<u>iote.)</u>	
2.8.2	2.2. If no, furnish reason	ns for non-submission of such proof:				
2.9.	Did you or your spouse	, or any of the company's directors / tr	ustees /	shareholders / members or	their spouses conduct business wit	
12012111	state in the previous tw	elve months?			YES NO	
2.9.1	. If so, furnish particula	Irs:		- Marily Giand athera with	 	
2.10		connected with the bidder, have any re				_
2 10	may be involved with tr	ne evaluation and or adjudication of this	quote?		YES NO	
2.10	Are you, or any person	connected with the bidder, aware of an	v relatio	nshin (family friend other) h	 etween any other hidder and any ne	rson
2.11	employed by the state	who may be involved with the evaluation	n and or	radiudication of this quote?	YES NO	_
2 11	1 If so furnish particula	ars:	ii ana oi	adjudication of the quote:		
2.12	Do you or any of the dir	ectors / trustees / shareholders / memb	ers of th	e company have any interes	t in any other related companies who	ether
	or not they are bidding	for this contract?			YES NO	
2.12	.1. If so, furnish particula	ars:				
UE00		s / trustees / members / shareholder				
3.		s / trustees / members / snarenoiders alth will validate details of directors / t		I mambara I abarabaldam	on CSD. It is the suppliers' respons	ibilita
IND.	to ensure that their det	ails are up-to-date and verified on CSI passed over as non-compliant according	D. If the	Department cannot validate	the information on CSD, the quot	
4	DECLARATION		0.75			
I, T	HE UNDERSIGNED	(NAME)		CER	TIFY THAT THE INFORMAT	ION
FUI	RNISHED IN PARAG	RAPHS 2.				
	CCEPT THAT THE S OVE TO BE FALSE.	TATE MAY REJECT THE QUOT	E OR A	ACT AGAINST ME SHO	ULD THIS DECLARATION	
				Position	 Date	
10000000	e of bidder	Signature		rosition	Date	

Parliament.

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**Shareholder* means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

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