#### STANDARD QUOTE DOCUMENTATION SUDDLY CHAIN MANAGEMENT UNDER D20 000 00

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- 1.3 The department reserves the right to evaluate all quotations excluding VAT as some bidders may not be VAT
- The bidder must ensure the correctness & validity of quote: that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk.
- The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions 1.5
- devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract. This quotation will be evaluated specification & correctness of information.

  Only offers that comply with or greater than specification will be considered.
- Late quotes will not be considered.
- All products supplied must be valid for a minimum period of six months.

  A bidder not registered on the Central Suppliers Database or verification has failed will not be considered.

  All delivery costs must be included in the quote price, for delivery at the prescribed destination.

  Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices
- (including rates of exchange variations) will not be considered.

  1.13 In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.

  1.14 If samples / compulsory site inspection / briefing session are required, the supplier will be informed in due

- The supplier shall furnish any information, when requested.

  In the event that the tax compliance status has failed on CSD, it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.

  The supplier shall indemnify the KZN Department of Health (aka the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part
- of minigerent or penality deadman, or industrial basis in grant as many mondered and spools of any penality thereof by the purchaser.

  If the supplier falls to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed.
- contract price, as a penalty, a sum cacculated on the delivered price of the delayed goods or urgenormed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract. The purchaser, may terminate this contract in whole or in part if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract fails to perform any other obligation(s) under the contract, or has engaged in corrupt or fraudulent practices in competing for or in executing the contract. The purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or
- services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for
- such similar goods, works or services.

  Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a

- considered. Furthermore a verification will be done to identify if bidders having multiple companies and are quoting (cover-quoting) for this bid. In such instances only the cheapest bid according to specification will be
- SPECIAL INSTRUCTIONS AND NOTICES TO SUPPLIERS REGARDING THE COMPLETION OF THIS
- Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the neuter, Under no circumstances whatsoever may the quotation/bid forms be retyped or redrafted, Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies,
- The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated. Quotation submitted must be complete in all respects. Any alteration made by the bidder must be initialled. 2.3

- Use of correcting fluid is prohibited
- Quotation will be opened in public as soon as practicable after the closing time of quotation,
- Where practical, prices are made public at the time of opening quotations.

  If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.
- SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS
- Outstains shall be lodged at the address indicated not later than the dosing time specified for their receipt, and in accordance with the directives in the quotation documents.

  Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotatio rejected as being invalid.

  All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept
- unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bird must. Intellet, interest, a quotation is received to the property of the quotation in umber on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered.
- 3.5 No quotation/bid sent through the post will be considered if it is received after the closing date and time
- stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery. Quotation documents must not be included in packages containing samples. Such quotations may be rejected 3.6 as being invalid.

### **DECLARATION OF INTEREST**

- 1. Any legal person, including persons employed by the state¹, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to quote (includes a price quotation, advertised competitive quote, limited quote or proposal). In view of possible allegations of favouritism, should the resulting quote, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-
  - the bidder is employed by the state; and/or
  - the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the quote(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the quote.

2. In order to give effect to the above, the following questionnaire must be completed and submitted with the quote.

2.2.	Full Name of bidder/representative Identity Number: Position occupied in the Company (direct		.5. Tax Reference	stration Number: Number: on Number:	
2.7.	The names of all directors / trustees / sh employee / persal numbers must be indice	areholders / members, thei		numbers, tax reference nu	umbers and, if applicable, [TICK APPLICABLE]
2.8.	Are you or any person connected with the				YES NO
	. If so, furnish the following particulars:	95° 110 1 1	to State of the Asia State Sta		
	Name of person / director / trustee / share				
	Name of state institution at which you or t				
	Position occupied in the state institution: .				
2.8.2	<ol><li>If you are presently employed by the s</li></ol>	tate, did you obtain the app	ropriate authority to	undertake remunerative	work outside employment
0200	in the public sector?				YES NO
	<ol><li>If yes, did you attach proof of such a</li></ol>				
	Failure to submit proof of such authority, w				
	2.2. If no, furnish reasons for non-submis				
2.9.	Did you or your spouse, or any of the co	mpany's directors / trustees	s / shareholders / m	embers or their spouses o	
	state in the previous twelve months?				YES NO
	I. If so, furnish particulars:				100 0 0 0 10 10 0
2.10	. Do you, or any person connected with the			other) with a person emplo	
0.40	may be involved with the evaluation and				YES NO
	.1. If so, furnish particulars:				
2.11	. Are you, or any person connected with the				
0.44	employed by the state who may be involved.			[Fried] [Fried] [Fried] [Fried] [Fried]	YES   NO
	.1. If so, furnish particulars:  Do you or any of the directors / trustees /				lated companies whether
2.12	or not they are bidding for this contract?	Shareholders / members or	the company have a	arry interest in arry other re	YES NO
2.12	.1. If so, furnish particulars:				TES   NO
2.12	. i. ii so, iumisii particulais		***************************************	•••••	
3.	Full details of directors / trustees / mer				
NB:	The Department Of Health will validate <b>d</b> to ensure that their details are up-to-date not be considered and passed over as no	e and verified on CSD. If th	e Department cann	ot validate the information	on on CSD, the quote will
4	DECLARATION				
	HE UNDERSIGNED (NAME) RNISHED IN PARAGRAPHS 2.			CERTIFY THAT	THE INFORMATION
	CCEPT THAT THE STATE MAY RE OVE TO BE FALSE.	EJECT THE QUOTE OR	ACT AGAINST	ME SHOULD THIS D	ECLARATION
Nan	ne of bidder Signat	ure	Position		Date
1001-	o' mana				
a)	e" means - any national or provincial department, national	or provincial public entity or	c) provincial legislatur	re:	
b)	constitutional institution within the meaning of the Act, 1999 (Act No. 1 of 1999); any municipality or municipal entity;			or the national Council of provin	ces; or

<sup>\*\*</sup>Shareholder\* means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.



## NEW SPECIFICATION FORM IALCH SUPPLY CHAIN DEPARTMENT

Postal Address: Private Bag x03 Mayville Physical Address 800 vusi Mzimela Road Mayville Tel.:0312402094, Fax: 0312401050 Email.:Nolwazi.mthembu@ialch.co.za www.kznhealth.gov.za

# DETAILED SPECIFICATION FOR THE ITEM REQUSTED NOT BRAND /CODES ATTACHED TO NSI REQUEST FORM

ITEM DESCRIPTION DETAILED	INSTANT COIL DETACHERS COMPATIBLE WITH ALL EMBOLISATION COILS FROM MEDTRONIC
UNIT OF ISSUE	1 Box of (5 UNITS)
SIZE	N/A
QUALITY STANDARDS	CE APPROVED

### DETAILED EXPLANATION OF THE ITEM/ WHAT IS THIS ITEM/PRODUCT USED FOR etc.

The above item is used for the detachment of Medtronic implanted neurovascular coils i.e. the release of the coil from the delivery system to enable deployment of the embolization coil in the area of treatment. Please note that the Medtronic coils in stock can only function with the detacher from Medtronic. The coil and the detacher have to be compatible in order to function.

### FEATURES EXPECTED FROM THE PRODUCT TO BE EVALUATED (SCOPE)

- 1. Sterile
- 2. Individually packaged
- 3. Compatible with specific neurovascular coils
- 4. Instant mechanical/electrolytic detachment mechanism

