### STANDARD QUOTE DOCUMENTATION SUPPLY CHAIN MANAGEMENT UNDER R30 000.00

| DATE AL<br>ENQUIR   | E HEREBY<br>OVERTISED<br>IES MAY B<br>AL ADDRES  | 22/02<br>DIRE  | 72021<br>CTED T  | O: Cyr  | F                               | ACSI<br>ia Mhl   | MILE<br>ongo                                | NU                    | JMBE   | R: .           | 086                           | 555          | 5254                 | BERT          |                                |                         | EM<br>CO  | AIL<br>NTA   | ACT I  | NUM   | MBER   | @ialc   | 24                                     | 0 21                       | 142  |   |                         |   |  |  |   |  |   |             |
|---|--|--|--|---|---------------------------------|--|---|-----------------------|--|----------------|-------------------------------|--------------|----------------------|---------------|--------------------------------|-------------------------|---|--|--|---|--|---|--|----------------------------|--|---|-------------------------|---|--|--|---|--|---|-------------|
|   | BER: ZNO   | E,POL  | YPECTO   | OMY,2   | 5M                              | М  |   |                       |  |                |                               |              |                      |               |                                |                         |   |  |  |   |  |   |  |                            | •••  |   |                         |   |  |  |   |  |   |             |
|   | T  | HE FOL   | LOWIN  | G PAR   | TIC                             | CULAF  | RS MI                                       | JS                    | T BE   | 100,000        | -                             |              |                      |               | 77181345                       |                         |   |  |  | ULT   | INY  | OUR   | OF                                     | ER                         | B  | ING                                     | DIS                     | UU/   | ALI  | rieU)  |   |  |   |             |
|   |  |  |  |   |                                 |  |   |                       |  |                | NAN                           | ИE           | & ADI                | DRES          |                                |                         |   | FIR  | M)   |   |  |   | _                                      |                            |  |   |                         |   |  |  | _   |  |   |             |
| NAME OF BIDDER:   |  |  |  |   |                                 |  |   | DATE:                 |  |                |                               |              |                      |               |                                |                         |   |  |  |   |  |   |  |                            |  |   |                         |   |  |  |   |  |   |             |
| PHYSICAL ADDRESS:   |  |  |  |   |                                 |  | EMAIL ADDRESS:                              |                       |  |                |                               |              |                      |               |                                |                         |   |  |  | -   |  |   |  |                            |  |   |                         |   |  |  |   |  |   |             |
|   | T NUMBER   | 500  |  |   |                                 |  |   |                       |  |                |                               | 5000         |                      |               | FACSIMILE NUMBER:<br>SARS PIN: |                         |   |  |  |   |  |   |  |                            |  |   |                         |   |  |  |   |  |   |             |
|   | URE OF BID   |  | noroby: n  | aroa ta   | 2011                            | Ltorm  | and   | 001                   | nditio                                       | nel            |                               | _            |                      |               | - 5                            | K1-07/05                | RAL:  | 2112   | ו ופפ  | PI  | DATA   | RASE  | : RE                                   | GIS                        | TF   | ATIC                                    | N A                     | CSF   | )) N   | O : 1  |   |  |   | _           |
|   | REGISTRA   |  |  | <u> </u>  |                                 | i (eiii)   | anu   | -                     | IIGIUO                                       | lisj           |                               | _            |                      |               | +                              | JEI                     | IVAL  | 1  | 1  |   | I  | T   | Т                                      | -0.0                       | Γ  | T                                       |                         | T   | 7  |  | _   | Т  | Т   |             |
| T   | TEGISTIO   | T  |  | 1   | T                               |  | _   | 1                     | -  |                |                               | Т            | _                    | 1             | +                              | Т                       | Т   | -  | +  | Т   | +  | ╁   | ╁                                      | Т                          |  | ᅪ                                       |                         | ╁   | ۲  | Т  | Т   | +  | ┰   | Т           |
| Ш   | $\perp \perp$  | ш  |  |   | _                               |  |   |                       |  |                | _                             | _            | _                    | <u> </u>      | - 125                          | 1                       | _   | _  |  | _   |  | 1_  | _                                      | _                          | _  |   |                         |   | _  |  | _   | 1  |   |             |
|   | offer comply   | with th  | e specifi  | cation?   | ?                               |  |   |                       |  |                | L                             |              |                      | $\overline{}$ |                                | _                       | ery pe  | _  |  | _   | _  | _   |  |                            |  | 1000000                                 |                         |   |  |  |   |  |   |             |
| Is the price  | e firm?  |  |  |   | -                               |  | _   | _                     |  |                | I_                            |              |                      |               | ll del                         | ivery                   | costs   | mu   | ıst be   | inc   | luded  | in the  | e qu                                   | ote                        | pri  | е                                       |                         |   |  |  |   |  |   |             |
| Item  | Quantity   |  | Descri   | ption   |                                 |  |   |                       |  |                |                               |              |                      |               |                                | Brand & model Country o |   |  |  |   |  | 100000000000000000000000000000000000000                 |  |                            |  |   |                         |   |  |  |   |  |   |             |
| No  |  |  |  |   |                                 |  |   |                       |  |                |                               |              |                      |               |                                | manufactur              |   |  |  |   |  | 16  | R                                      |                            |  |   |                         | С   |  |  |   |  |   |             |
| 1.  | 40   |  |  |   |                                 | SI   | NARE  | Ę,P                   | OLY  | PE             | СТО                           | M            | ,25N                 | 1M            |                                |                         |   | 4  |  |   |  |   |  |                            |  |   |                         |   | _  |  |   |  |   |             |
|   |  | _  |  |   |                                 |  |   |                       |  | 1000           | 1 03                          |              | 80 30                | -             |                                |                         | 0.00  | 4  |  |   |  |   |  | 4                          |  |   |                         |   | _  | _  |   |  | _   |             |
|   |  | _  |  |   |                                 | Ple  | ase s                                       | see                   | spe  | cific          | catio                         | n a          | ttach                | ed.           |                                |                         |   | 4  |  |   |  |   |  |                            |  |   |                         |   |  | _  |   | _  | _   |             |
|   |  | _  |  |   |                                 |  |   |                       |  |                |                               | _            |                      |               |                                |                         |   | 4  |  | _   |  |   |  | +                          |  |   | _                       | _   | -  | _  | _   |  |   | _           |
|   |  | -  |  |   | _                               |  |   | _                     | _  |                |                               | _            |                      |               |                                |                         |   | -  |  | _   |  |   |  | +                          |  | _                                       | _                       | _   | -  | _  |   | _  | _   |             |
| -   |  | -  |  |   | _                               |  |   |                       |  |                |                               |              |                      | _             |                                | _                       |   | +  |  | -   |  |   |  | +                          | _  |   |                         | _   |  |  |   |  | -   |             |
|   |  | -  |  |   |                                 |  |   |                       |  |                |                               |              |                      |               |                                |                         |   | +  |  |   | -  |   |  | +                          |  |   |                         |   | -  |  |   |  |   |             |
|   |  | _  |  |   |                                 |  |   |                       |  |                |                               |              |                      |               |                                |                         |   | 7  | -  |   |  |   |  | +                          |  |   |                         |   |  |  |   |  |   |             |
|   |  |  |  |   |                                 |  |   |                       |  |                |                               |              |                      |               |                                |                         |   | 7  |  |   |  |   |  | $\top$                     |  |   | 917                     |   |  |  |   |  |   |             |
| VALUE   | ADDED TA   | (@ 15  | % (Only  | if VAT  | Ve                              | endor)   |   |                       |  |                |                               |              |                      |               |                                |                         |   |  |  |   |  |   |  |                            |  |   |                         |   |  |  |   |  |   |             |
| TOTAL   | OITATOU  | N PRIC   | E (VALI  | DITY P  | ER                              | RIOD 6   | 0 Day                                       | ys)                   |  |                |                               |              |                      |               |                                |                         |   |  |  |   |  |   |  |                            |  |   |                         |   |  |  |   |  |   |             |
| 1.1 The<br>1.2 The<br>1.3 The<br>vend<br>1.4 The<br>cove<br>bidd<br>1.5 The | bidder must ens<br>er all for the work<br>er's risk.<br>bidder must acc<br>olving on under | ler no obli<br>ist include<br>erves the r<br>sure the co<br>vitem (s)<br>ept full re<br>this agree | gation to a<br>VAT (if VA<br>right to eval<br>exrectness<br>& accept the<br>sponsibility | coept the<br>T vendor<br>luate all q<br>& validity<br>at any mi<br>for the pro- | lowing of quotastak rope al (s. | est or ar<br>ations es<br>quote: the<br>kes regal<br>er execu- | coluding<br>at the parting the<br>tion & fa | g VA<br>rice(<br>e pr | (s), rate<br>rice (s)<br>nent of<br>fulfilme | (s) &<br>& cal | k prefe<br>lculati<br>bligati | ereni<br>ons | ce quot<br>will be a | ed<br>at the  |                                | 1.22<br>2.<br>2.1       | period n<br>In the en<br>consider<br>quoting<br>consider<br>SPECIA<br>QUOTA<br>Unless i<br>and vice | vent<br>red.<br>(cov<br>red<br>LLIN<br>TIOI<br>incor | xceedir<br>of a bio<br>Further<br>er-quoi<br>ISTRU<br>N.<br>nsistent<br>sa and | ng 10<br>dder<br>rmore<br>ting)<br>CTIC<br>t with | having in a verification of exposure of ex | multiple<br>ication<br>bid. In s<br>D NOTI<br>ressly in | quo<br>will b<br>such<br>ICES<br>ndica | tes, or<br>e don<br>instan | nly to the to th | the che<br>identificantly the<br>PLIERS | apes<br>y if b<br>ie ch | t acco<br>idders<br>eapes<br>GARI<br>contes | ordin<br>s hav<br>st bio<br>DINC<br>xt, th<br>clud | g to spo<br>ing mu<br>d accord<br>THE (<br>ne singue<br>e the fe | cificati<br>tiple of<br>ting to<br>COMPL<br>lar sha<br>minine | on wompa<br>spec<br>LETK<br>all inco<br>and<br>d. Ph | ill be<br>nies an<br>ification<br>ON OF<br>dude the<br>the neu<br>otocopi | THIS plural |
| 1.6 This<br>1.7 Only  | offers that com  | ply with o   | greater th   | an specifi  | icati                           | on will b  | e consi                                     | dere                  | ed.  |                |                               |              |                      |               | 100                            | 22                      | Under   | no a   | rcumst   | ance  | s whats  | oever r   | nay t                                  | ne qu                      | ota  | Onvoid                                  | torm                    | s be r                                      | etyp   | ed or re   | di dilico   |  |   |             |
| 1.7 Only<br>1.8 Late<br>1.9 All p   | r offers that com<br>quotes will not<br>roducts supplied<br>der not register               | ply with or<br>be consider<br>if must be   | greater the<br>ered.<br>valid for a  | an specifi<br>minimum   | peri                            | ion will b   | e consi                                     | dere                  | ed.  |                |                               |              |                      |               |                                | 23                      | original  | bid d<br>der is                                      | docume<br>s advis  | entati<br>ed to                                   | on may<br>check  | be use<br>the nun                                       | nd, bu                                 | it an o<br>of pag          | origi<br>ges   | nal sign<br>and to s                    | atur                    | e mus                                       | t app  | pear on  | such p  | hoto   | copies.   | uplicated   |

- 1.11 All delivery costs must be included in the quote price, for delivery at the prescribed destination.
  1.12 Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
  1.13 In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
  1.14 If samples / compulsory site inspection / briefing session are required, the supplier will be informed in due

- course.

  1.15 The supplier shall furnish any information, when requested.

  1.16 In the event that the tax compliance status has failed on CSD, it is the supplier's responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the suppliers.

  1.17 The supplier shall indemnify the KZN Department of Health (akx the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

  1.18 If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delay goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract.

  1.19 The purchaser, may terminate this contract in whole or in part if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract fails to perform any other obligation(s) under the contract.

  1.20 The purchaser may procure, upon such terms and in such manner as it deems apropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.

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- Any alteration made by the bidder must be initiatiled. Use of correcting fluid is prohibited. Quotation will be opened in public as soon as practicable after the closing time of quotation. Where practical, prices are made public at the time of opening quotations. If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.

- SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS

  1. Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.

  Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. If this provision is not complied with, such quotation number and rejected as being invalid.

  3. All quotations received in sealed envelope with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation-bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation-bid in umber on the envelope and the quotation number ascertained, the envelopes safe and the quotation number written on the envelope.

  3.4 A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the dosing date and time of quotation found in any other box or elsewhere subsequent to the dosing date and time of quotation will be considered.

  No quotation-bid sent through the post will be considered if it is received after the closing date and time stipulated in the quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.

- as being invalid.

#### **DECLARATION OF INTEREST**

| 1.      | Any legal person, including persons employed by the state¹, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to quote (includes a price quotation, advertised competitive quote, limited quote or proposal). In view of possible allegations of favouritism, should the resulting quote, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where—the bidder is employed by the state; and/or the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the quote(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the quote. |
|---------|---|
| 2.      | In order to give effect to the above, the following questionnaire must be completed and submitted with the quote.   |
| 2.      | 1. Full Name of bidder/representative   |
| 2.      | 7. The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / persal numbers must be indicated in paragraph 3 below.  [TICK APPLICABLE]  8. Are you or any person connected with the bidder presently employed by the state?  [YES   NO    Name of person / director / trustee / shareholder/ member:  |
| 2.      | Name of state institution at which you or the person connected to the bidder is employed:  Position occupied in the state institution:  Any other particulars:  B.2. If you are presently employed by the state, did you obtain the appropriate authority to undertake remunerative work outside employment   |
| 2.      | in the public sector?  8.2.1. If yes, did you attach proof of such authority to the quote document?   |
|         | e: Failure to submit proof of such authority, where applicable, may result in the disqualification of the quote.)   |
| 2.      | B.2.2. If no, furnish reasons for non-submission of such proof:   |
|         | 9. Did you or your spouse, or any of the company's directors / trustees / shareholders / members or their spouses conduct business with the state in the previous twelve months?  YES   NO    9.1. If so, furnish particulars:  |
| 2.      | 10. Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this quote?  YES   NO    10.1. If so, furnish particulars:  |
| 2.      | 11. Are you, or any person connected with the bidder, aware of any relationship (family, friend, other) between any other bidder and any person employed by the state who may be involved with the evaluation and or adjudication of this quote?  YES   NO  |
| 2.      | 11.1. If so, furnish particulars:   |
|         | or not they are bidding for this contract?  12.1. If so, furnish particulars:   |
| 3.<br>N | Full details of directors / trustees / members / shareholders.  The Department Of Health will validate details of directors / trustees / members / shareholders on CSD. It is the suppliers' responsibility to ensure that their details are up-to-date and verified on CSD. If the Department cannot validate the information on CSD, the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.   |
| 4       | DECLARATION   |
|         | THE UNDERSIGNED (NAME)CERTIFY THAT THE INFORMATION URNISHED IN PARAGRAPHS 2.  |
|         | ACCEPT THAT THE STATE MAY REJECT THE QUOTE OR ACT AGAINST ME SHOULD THIS DECLARATION ROVE TO BE FALSE.  |
|         | ame of bidder Signature Position Date   |
| 1=5     | tate* means –   |
| a)      | any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);  any national or provincial degislature; or provincial legislature; national Assembly or the national Council of provinces; or Parliament.   |

b) any municipality or municipal entity;

\*\*Shareholder\* means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.



# **Specifications Template**

### Prepared by:

| Designation | Signature      | Date       |
|-------------|----------------|------------|
| BUYER       | NECTO.         | 18.02.2021 |
|             | Buyer<br>Buyer |            |

# Reviewed by Supervisor/Operational Manager:

| Initial and Surname | Designation           | Signature  | Date       |
|---------------------|-----------------------|------------|------------|
| S. HARIRAM          | PROFESSIONAL<br>NURSE | H)ananks12 | 19.02.2021 |

| Item details              | Specification   |
|---------------------------|---|
| Item description          | SNARE,POLYPECTOMY.TEAR DROP                               |
| Size                      | 25MM  |
| Colour                    | WHITE CLEAR   |
| Material                  | PLASTIC LINNINGWITH METAL INNER                           |
| Packaging (unit/box)      | EACH  |
| Functionality/performance | THIS PRODUCT USED OFTEN TO REMOVE POLPS OR GRASP.         |
| Purpose                   | USED TO REMOVED POLPYS AND GROWTHS FROM COLON . EOSPHAGUS |
| Other:                    |   |
|                           |   |

# Approved by specifications committee chairperson:

| Initial and Surname | Portfolio | Signature | Date       |
|---------------------|-----------|-----------|------------|
| N.P. Mthembu        | Scull     | 0200      | 19.02.2021 |