### STANDARD QUOTE DOCUMENTATION SUPPLY CHAIN MANAGEMENT UNDER R30 000.00

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- cover all for the wonvitem (s) & accept that any missakes regarding the price (s) & cacculations will be at its bidder in six.

  The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract. This quotation will be evaluated specification & correctness of information.

  Only offers that comply with or greater than specification will be considered.

  Late quotes will not be considered.

- 1.8 Late quotes will not be considered.

  3.9 All products supplied must be valid for a minimum period of six months.

  1.10 A bidder not registered on the Central Suppliers Database or verification has failed will not be considered.

  1.11 All delivery costs must be included in the quote price, for delivery at the prescribed destination.

  1.12 Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.

  1.3 In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- If samples / computsory site inspection / briefing session are required, the supplier will be informed in due

- course.

  The supplier shall furnish any information, when requested.
  In the event that the tax compliance status has failed on CSD, it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.

  The supplier shall indemnify the KZN Department of Health (aka the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part
- of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser. If the supplier fals to deliver any or all of the goods or to perform the services within the period(a) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract. The purchaser, may terminate this contract in whole or in part if the supplier falls to deliver any or all of the goods within the period(s) specified in the contract falls to perform any other obligation(s) under the contract, or has engaged in corrupt or fraudulent practices in competing for or in executing the contract. The purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar goods, works or services.
- 1.20
- such similar goods, works or services.

  Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a

- 2. SPECIAL INSTRUCTIONS AND NOTICES TO SUPPLIERS REGARDING THE COMPLETION OF THIS QUOTATION.
- 2.1
- QUOTATION.

  Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the neuter. Under no circumstances whatsoever may the quotation bit forms be retyped or redraited. Photocopies of the original bid documentation may be used, but an original stig dature must appear on such photocopies. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated. Clusterious submitted must be competed in all terspects.

- Quotation submitted must be complete in all respects.

  Any alteration made by the bidder must be initialled.

  Use of correcting fluid is prohibited

  Quotation will be opened in public as soon as practicable after the closing time of quotation.
- Where practical, prices are made public at the time of opening quotations.

  If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.
- SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS
- SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS.

  Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.

  Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be intented as being legisle.
- other than that shown on the envelope. If this provision is not complied with, such quotations/bus may be rejected as being invalid.

  All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number assertained, the envelope sealed and the quotation number written on the envelope. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered.

  No quotation-bid sent through the post will be considered if it is received after the closing date and time stipulated in the quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.
- 3.5
- 3.6 Quotation docu

### **DECLARATION OF INTEREST**

- Any legal person, including persons employed by the state, including a blood
  relationship, may make an offer or offers in terms of this invitation to quote (includes a price quotation, advertised competitive quote, limited
  quote or proposal). In view of possible allegations of favouritism, should the resulting quote, or part thereof, be awarded to persons employed
  by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her
  position in relation to the evaluating/adjudicating authority where-
  - the bidder is employed by the state; and/or
  - the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the quote(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the quote.

2. In	order to give effect to the	e above, the following questionnaire m	nust be co	ompleted and submitted wi	th the quote.		
2.1.	Full Name of bidder/rep	resentative	. 2.4.	Company Registration N	lumber:		
2.2.	Identity Number:		. 2.5.	Tax Reference Number:			
2.3.		Company (director, trustee, sharehold		VAT Registration Number	ж:		
2.7.	The names of all director	ors / trustees / shareholders / member	rs, their ir	ndividual identity numbers,	tax reference numb	ers and, if	applicable,
225025		ers must be indicated in paragraph 3					PLICABLE]
		connected with the bidder presently en	nployed b	y the state?		YES	NO
	.If so, furnish the following						
	Name of person / directo	r / trustee / shareholder/ member:				· · · · · · · · · · · · · · · · · · ·	
	Name of state institution	at which you or the person connected	to the bid	dder is employed:			
		state institution: nployed by the state, did you obtain th					
2.0.2		nployed by the state, did you obtain tr	ne approp	mate authority to undertak	e remunerative work		
202	in the public sector?	n proof of such authority to the quote of	dooumont	2	*	YES	NO
		such authority, where applicable, may			ruoto l		
		s for non-submission of such proof:					
		or any of the company's directors / tr					
2.5.	state in the previous twe		usices / s	sitale fluiders / flieffibers of	their spouses cond		NO NO
291		'S'				YES	INU
2.0.1	Do you or any person c	onnected with the bidder, have any re	lationship	(family friend other) with	a nerson employed	hy the sta	te and who
2.10.		e evaluation and or adjudication of this		(taining, mond, outer) with	a person employed	YES	NO
2.10		S			POVOE	IE9	INU
2.11.	Are you, or any person of	connected with the bidder, aware of an	v relation	ship (family, friend, other)	between any other b	oidder and	any person
		ho may be involved with the evaluatio				YES	I NO I
2.11.		S				120	INO
2.12.	Do you or any of the dire	ctors / trustees / shareholders / memb	ers of the	company have any interes	st in any other relate	d compani	es whether
	or not they are bidding for	or this contract?		.5 85	53	YES	NO
2.12.	1. If so, furnish particular	s:			·•••		
3.	Full dataile of directors	/ trustees / members / shareholders	•				
		th will validate details of directors / t		mamhare / charahaldare	on CSD. It is the su	innliere' re	enoneihility
ND.	to ensure that their deta	ils are up-to-date and verified on CSE	) If the F	lengtment cannot validate	the information of	n CSD the	aponaibility
		assed over as non-compliant according				ii cob, iiic	s quote will
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4	DECLARATION				19		
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Name	of bidder	Signature		Position	Date	)	
*State	* means –						
a)		partment, national or provincial public entity	or c)	provincial legislature;			
	constitutional institution within	the meaning of the Public Finance Manageme	ent d)	national Assembly or the national	al Council of provinces; o	ır	
	Act, 1999 (Act No. 1 of 1999);	ntity	e)	Parliament.			

<sup>\*</sup>Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.



### Prepared by:

Initial and Surname	Designation	Signature	Date
L.Kakana	Ward Clerk	0	04.02.2021

## Reviewed by Supervisor/Operational Manager:

Initial and Surname	Designation	Signature	Date	
N.E.Maphekula	Operational Manager	mt	04.02.2021	

Homelealle	
Item description	EYE OCULAR SHIELD
Size	
Colour	BLACK
Material	PLASTIC
Packaging (unit/box)	BOX
Functionality/performance	TO PROTECT THE EYE DURING LACRIMAL OR LID SURGERY
Purpose	SUPPLIED WITH A LATEX SUCTION CUP FOR EASY PLACEMENT & REMVAL
Other:	

# Approved by specifications committee chairperson:

Initial and Surname	Portfolio	Signature	Date
N.P. mthemby	Scup	900	15.03.2021