STANDARD QUOTE DOCUMENTATION SUPPLY CHAIN MANAGEMENT UNDER R30 000.00

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TOTAL	QUOT/	\TIC)N P	₹IC	E (V	AL	DIT	YF	PERI	00	60	Da	ys)								2000								-												Sec.	DVH58		1	
1. SPE											10-10-1		20				1514														by pr	ohibit	ing	such s	uppi	ier tro	om d	loing t	ousin	ess v	with th	ne publ	C SO	ctor fo	ra
1.1 The	institution	is u	nder no	obli	gation	to a	ocept	the	lowe	st o	any o	loup	le.											period	no	l exce	edi	ng 10	year	8.				2000	. 12				8				8		

- 1.2
- The price quoted must include VAT (if VAT vendor).

 The department reserves the right to evaluate all quotations excluding VAT as some bidders may not be VAT.
- vendors.

 The bidder must ensure the correctness & validity of quote: that the price(s), rate(s) & preference quoted cover all for the work/fiem (s) & accept that any mistakes regarding the price (s) & calculations will be at the
- bidder's risk.

 The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.

 This quotation will be evaluated specification & correctness of information.

 Only offers that comply with or greater than specification will be considered.

 Late quotes will not be considered. 1.5

- 1.8 Late quotes will not be considered.
 1.9 All products supplied must be valid for a minimum period of six months.
 1.10 A bidder not registered on the Central Suppliers Database or verification has failed will not be considered.
 1.11 All delivery costs must be included in the quote price, for delivery at the prescribed destination.
 1.12 Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
 1.13 In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery contract.
- for each delivery point.

 If samples / compulsory site inspection / briefing session are required, the supplier will be informed in due

- ourse.

 The supplier shall furnish any information, when requested.
 In the event that the tax compliance status has failed on CSD, it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier. The supplier shall indemnify the KZN Department of Health (ask the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

 If the supplier fals to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract, as any penalty, as sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser, may terminate this contract in whole or in part if the supplier fals to deliver any or all of the goods within the period(s) specified in the contract fals to perform any other obligation(s) under the contract. The purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services. 1.18
- 1.19
- such similar goods, works or services.

 Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a

- In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered. Furthermore a verification will be done to identify if bidders having multiple companies and are quoting (cover-quoting) for this bid. In such instances only the cheapest bid according to specification will be
- SPECIAL INSTRUCTIONS AND NOTICES TO SUPPLIERS REGARDING THE COMPLETION OF THIS
- QUOTATION.
 Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural
- urness inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculaine gender shall include the femilinie and the neuter. Under no circumstances whatsoever may the quotation/bid forms be retyped or redrafted, Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated. Quotation submitted must be complete in all respects. Any attention made by the bidder must be initialled.

 Use of correcting fluid is prohibited.

- Any alteration made by the bioder must be initiated. Use of correcting fluid is prohibited. Quotation will be opened in public as soon as practicable after the closing time of quotation. Where practical, prices are made public at the time of opening quotations. If it is desirable to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.

- SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS

 Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.

 Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be reliefed at a before invalid.
- other than that shown on the envelope. It this provision is not complete war, soon quotestimated any sorejected as being invalid.

 3.3 All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept
 unopened in safe custody until the desing time of the quotation/bids. Where, however, a quotation is received
 open, it shall be sealed, if it is received without a quotation/bid number on the envelope, it shall be opened,
 the quotation number secentained, the envelope sealed and the quotation number written on the envelope.

 3.4 a specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere
 subsequent to the desing date and time of quotation will be considered.

 3.5 No quotation/bid sent through the post will be considered if it is received after the closing date and time
 stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery.

 3.6 Quotation documents must not be included in packages containing samples. Such quotations may be rejocted
 as being invalid.

- as being invalid.

DECLARATION OF INTEREST

- 1. Any legal person, including persons employed by the state¹, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to quote (includes a price quotation, advertised competitive quote, limited quote or proposal). In view of possible allegations of favouritism, should the resulting quote, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-
 - the bidder is employed by the state; and/or
 - the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the quote(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the quote.

2. In	order to give effect to the above, the following questionna	ire must be co	mpleted and submitted with the	quote.
2.1.	Full Name of bidder/representative	2.4.	Company Registration Numbe	r
2.2.	Identity Number:	2.5.	Tax Reference Number:	
2.3.	Position occupied in the Company (director, trustee, share	eholder2):2.6.	VAT Registration Number:	
2.7.	The names of all directors / trustees / shareholders / mer		dividual identity numbers, tax re	eference numbers and, if applicable,
	employee / persal numbers must be indicated in paragraph		20% S.	[TICK APPLICABLE]
	Are you or any person connected with the bidder present	ly employed by	y the state?	YES NO
2.8.1	.If so, furnish the following particulars:			
	Name of person / director / trustee / shareholder/ member	:		•••••
	Name of state institution at which you or the person conne	cted to the bio	ider is employed:	
	Position occupied in the state institution:			
2.8.2	If you are presently employed by the state, did you obta in the public sector?	ain the approp	nate authority to undertake rem	
282	.1. If yes, did you attach proof of such authority to the qu	ata document	2	YES NO
/Note: F	ailure to submit proof of such authority, where applicable,	mey recult in t	: the disqualification of the quote	
282	 If no, furnish reasons for non-submission of such processing. 	of	the disqualification of the quote.	L
2.9	Did you or your spouse, or any of the company's director	s / trustees / s	hareholders / members or their	spouses conduct business with the
2.01	state in the previous twelve months?	.,		YES NO
2.9.1	. If so, furnish particulars:			
2.10.	Do you, or any person connected with the bidder, have ar	ny relationship	(family, friend, other) with a per	son employed by the state and who
	may be involved with the evaluation and or adjudication o	f this quote?		YES NO
2.10.	1. If so, furnish particulars:			
2.11.	Are you, or any person connected with the bidder, aware	of any relation	ship (family, friend, other) betwe	
1 11	employed by the state who may be involved with the eval			YES NO
2.11.	1. If so, furnish particulars:			ath as salated as a salar in a shear
2.12.	Do you or any of the directors / trustees / shareholders / m	embers of the	company have any interest in a	
2 12	or not they are bidding for this contract? 1. If so, furnish particulars:			YES NO
	Full details of directors / trustees / members / shareho			
NB:	The Department Of Health will validate details of directo			
	to ensure that their details are up-to-date and verified on			
	not be considered and passed over as non-compliant acc	ording to Natio	onal Treasury Instruction Note 4	(a) 2016/17.
4	DECLARATION			
I, TH FUR	IE UNDERSIGNED (NAME) NISHED IN PARAGRAPHS 2.		CERTIFY	THAT THE INFORMATION
	CEPT THAT THE STATE MAY REJECT THE QU VE TO BE FALSE.	OTE OR AC	CT AGAINST ME SHOULD	THIS DECLARATION
Name	of bidder Signature		Position	Date
1"State	means –			
a)	any national or provincial department, national or provincial public	entity or c)	provincial legislature;	
	constitutional institution within the meaning of the Public Finance Mana Act, 1999 (Act No. 1 of 1999);		national Assembly or the national Cour Parliament.	ncil of provinces; or

2*Shareholder* means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.



Specifications Template

Prepared by:

Designation	Signature	Date
Ward Clerk	1	24.06.2021
_		200.9

Reviewed by Supervisor/Operational Manager:

Initial and Surname	Designation	Signature) Date
D.Duma	Operational Manager	in	24.06.2021

ltem details	Specification
Item description	SYNTHETIC SURGICEL GLUE 1ML
Size	1ML
Colour	CLEAR
Material	GLUE
Packaging (unit/box)	UNIT
Functionality/performance	EASY TO USE DURING APPROACH CAN BE USED THROUGH A 22HR CYSTOSCOPY SHEATH
Purpose	USED TO RE-INFORCE VESICOVAGINAL FISTULAE REPAIRS DURING LAPARASCOPY, ESPECIALLY IN PATIENTS WITH RECURRENT VESICOVAGINAL FISTULAE AND USED BY OBS & GYNAE THEATRE
Other:	

Approved by specifications committee chairperson:

Initial and Surname	Portfolio	Signature	Date	