STANDARD QUOTE DOCUMENTATION SUPPLY CHAIN MANAGEMENT UNDER R30 000.00

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1.11 All o 1.12 Onl	delivery costs must be in y firm prices will be acculuding rates of exchang	inclu epte	ded in th d. Such	he qu prio	uote prio ses must	ce, fo	or deliv nain fin	m fo	at the	rescribe	ed de	estination.			2.5 2.6 2.7	Any alte Use of o Quotatio	ration r correction on will b	nade b ng fluid ne oper	y the bide is prohib ned in put	ter musi ted olic as s	t be initia oon as pr	lled. ractic	able afte	er the	e closir	ng time	e of qu	otation.		

- 1.13 In cases where different delivery points influence the pricing, a separate pricing schedule must be s for each delivery point.
- 1.14 If samples / compulsory site inspection / briefing session are required, the supplier will be informed in due

- course.

 1.15 The supplier shall furnish any information, when requested.

 1.16 In the event that the tax compliance status has failed on CSD, it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.

 1.17 The supplier shall indemnify the KZN Department of Health (aka the purchasor) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part
- of intringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

 1.18 If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract.

 1.19 The purchaser, may lemmate this contract in whole or in part if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract fails to perform any other obligation(s) under the contract, or has engaged in corrupt or fraudulent practices in competing for or in executing the contract.

 1.20 The purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.

- 1.21 Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a

- 2.8 Where practices, proces are made public at the time or opening quotasions.
 2.9 If it is desired to make more than one offer against any dividual item, such offers should be given on a pholocopy of the page in question. Clear indication thereof must be stated on the schedules attached.

- 3. SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS
 3.1 Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.

 Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be rejected as being invalid.

 3.3 All middlengs renowing in sealed envelopes with the relevant quotation numbers on the envelopes are kept.
- rejected as being invalid.

 3.3 All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received copen, it shall be sealed. If it is received without a quotation-bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope.

 3.4 A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered if it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery.

 3.6 Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being revailed.

DECLARATION OF INTEREST

relationship quote or proby the state position in the bidd the lega evaluation	, may make an offer of oposal). In view of pos- e, or to persons connec- elation to the evaluating er is employed by the sold person on whose bellon and or adjudication of	s employed by the state ¹ , or person offers in terms of this invitation to sible allegations of favouritism, sho ted with or related to them, it is requipally adjudicating authority whereate; and/or lalf the bidding document is signe of the quote(s), or where it is known and persons who are involved with	quote uld the uired ed, ha	e (includes a price quote e resulting quote, or par that the bidder or his/he s a relationship with pe such a relationship exis	ation, advertised of t thereof, be awar a authorised repre- ersons/a person was ts between the pe	competitive quote, limited ded to persons employed esentative declare his/her who are/is involved in the erson or persons for or on
2. In order to	give effect to the above	the following questionnaire must b	oe cor	mpleted and submitted v	vith the quote.	
2.2. Identity2.3. Position	Number:occupied in the Compa	iveny (director, trustee, shareholder²):	2.5.	Tax Reference Number	:	
		stees / shareholders / members, the		dividual identity numbers	, tax reference nu	umbers and, if applicable, ITICK APPLICABLE]
2.8. Are you		at be indicated in paragraph 3 below ad with the bidder presently employ		the state?		YES NO
Name of	person / director / truste	ee / shareholder/ member:				
Name of	state institution at which	you or the person connected to the	ne bid	der is employed:		
282 If you	occupied in the state in: are presently employed	stitution:by the state, did you obtain the ap	opropi	Any other particulars riate authority to underta	ke remunerative	work outside employment
in the	public sector?					YES NO
		of such authority to the quote document			eveta l	
(Note: Failure to	submit proof of such au furnish reasons for no	thority, where applicable, may resund its submission of such proof:	iit in t	ne disqualification of the	quote.j	
2.9. Did you	or your spouse, or any	of the company's directors / truste	es/s	hareholders / members	or their spouses o	conduct business with the
state in	he previous twelve mo	nths?				YES NO
2.9.1. If so, f	urnish particulars:	ed with the bidder, have any relation	nchin	/family friend other) wi	 th a narson amolo	word by the state and who
		ation and or adjudication of this quo		(lanilly, mend, other) wi	ar a person emple	YES NO
2.10.1. If so, f	urnish particulars:					
2.11. Are you,	or any person connect	ed with the bidder, aware of any rel	ations	ship (family, friend, other) between any oth	
employe	d by the state who may	be involved with the evaluation an	id or a	adjudication of this quote		YES NO
2.12. Do you	or any of the directors /	rustees / shareholders / members o	of the	company have any inter	est in any other re	lated companies whether
or not th 2.12.1. If so, f	ey are bidding for this our urnish particulars:	ontract?				YES NO
NB: The Dep to ensur	e that their details are	ees / members / shareholders. ralidate details of directors / trust up-to-date and verified on CSD. If over as non-compliant according to	the D	epartment cannot valida	ite the information	n on CSD, the quote will
4 DECL	ARATION					
	ERSIGNED (NAME D IN PARAGRAPHS) 5 2.		CI	ERTIFY THAT	THE INFORMATION
I ACCEPT T PROVE TO		MAY REJECT THE QUOTE O	R AC	CT AGAINST ME SH	OULD THIS D	ECLARATION
Name of bidde	 PF	Signature		Position		Date
WO1-1-1		***** * ******************************				
constitutio Act, 1999		, national or provincial public entity or ning of the Public Finance Management	c) d) e)	provincial legislature; national Assembly or the nati Parliament.	onal Council of proving	ces; or

[&]quot;Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.



Specifications Template

Prepared by:

Initial and Surname	Designation	Signature	Date	
K Draper	Dietitian	Dap	02.08.2021	

Reviewed by Supervisor/Operational Manager:

Initial and Surname	Designation	Signature	Date	
A Wichmann	Chief Dietitian	AV.	02.08.2021	

Item details	Specification
Item description	SEMI-ELEMENTAL ENTERAL FORMULA FOR CHILDREN
Size	400g -500g container
Colour	Cream
Material	powder
Packaging (unit/box)	Re-sealable container
Functionality/performance	Sole source of nutrition semi-elemental formula that provides 1 kcal/ml, scientifically designed to meet the specific nutritional needs for paediatrics. Protein source: peptides and fat source must include MCT ≥50%. Must be lactose and gluten free.
Purpose	Dietary management of conditions related to malabsorption and maldigestion (short bowel syndrome, inflammatory bowel disease, chronic gastroenteritis.)
Other:	

Approved by specifications committee chairperson:

Portfolio	Signature	Date	
_	Portfolio	Portfolio Signature	Portfolio Signature Date