### STANDARD QUOTE DOCUMENTATION SUPPLY CHAIN MANAGEMENT UNDER R30 000.00

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- This quotation will be evaluated specification & correctness of information.

- 16 This quotation will be evaluated specification & correctness of information.
  17 Only offers that comply with or greater than specification will be considered.
  18 Late quotes will not be considered.
  19 All products supplied must be valid for a minimum period of six months.
  10 A bidder not registered on the Central Suppliers Database or verification has failed will not be considered.
  111 All delivery costs must be included in the quote price, for delivery at the prescribed destination.
  112 Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
  11.13 In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
  11.4 If samples / compulsory site inspection / briefing session are required, the supplier will be informed in due course.

- course.

  1.15 The supplier shall furnish any information, when requested.

  1.16 In the event that the tax compliance status has failed on CSD, it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.

  1.17 The supplier shall indemnify the KZN Department of Health (aka the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thread by the ourshess.
- thereof by the purchaser.
- thereof by the purchaser.

  If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract.

  The purchaser, may terminate this contract in whole or in part if the supplier fails to deliver any or all of the condet within the period(s) specified in the contract talk is negative many extracted under the contract.
- 1.19
- ine purchaser, may isrminate this comract in whose or in part in the supplier tails to deliver any of all of the goods within the period(s) specified in the contract falls to perform any other obligation(s) under the contract or has engaged in corrupt or fraudulent practices in competing for or in executing the contract. The purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- 1.21 Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a

- and vice versa and with words importing the masculine gender shall include the feminine and the neuter. Under no circumstances whatscever may the quotatoribid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated. 2.2

- The bidder is advised to check the number of pages and to saisty himself that none are missing or outpix Cloudation submitted must be complete in all respects. Any alteration made by the bidder must be initialled. Use of correcting fluid is prohibited Quotation will be opened in public as soon as practicable after the closing time of quotation. Where practical, prices are made public at the time of opening quotations. If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.

- SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS

  Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.

  Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating but any quotation other than that shown on the envelope. If this provision is not compiled with, such quotations/bids may be rejected as being invalid.

  All nurstations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept
- rejected as being invalid. All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopered in sale custody until the dosing time of the quotation bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the dosing date and time of quotation will be considered. No quotation bids ent through the post will be considered if it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery. Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.

- as being invalid.

### **DECLARATION OF INTEREST**

1.	Any legal person, including persons employed by the state <sup>1</sup> , or relationship, may make an offer or offers in terms of this inviguote or proposal). In view of possible allegations of favourity by the state, or to persons connected with or related to them position in relation to the evaluating/adjudicating authority where the position is relation to the evaluating/adjudicating authority where the position is relation to the evaluating authority where the position is relation to the evaluating authority where the position is relationally and the position in relation to the evaluating authority where the position is relationally authority where the position is related to the position in relation to the evaluating authority where the position is related to the position in relation to the evaluating authority where the position is related to the position in relation to the evaluating authority where the position is related to the position in relation to the evaluating authority where the position is related to the position authority where the position is related to the position authority where the position is related to the position authority where the position is related to the position authority where the position is related to the position authority where the position is related to the position authority where the position authority and the position authority a	itation to quo ism, should th , it is required	te (includes a price quo ne resulting quote, or pa	station, advertised competitive quote, limited art thereof, be awarded to persons employed
•	the bidder is employed by the state; and/or the legal person on whose behalf the bidding document evaluation and or adjudication of the quote(s), or where it whose behalf the declarant acts and persons who are invo	is known that	such a relationship ex	ists between the person or persons for or on
2.	In order to give effect to the above, the following questionnain	re must be co	mpleted and submitted	with the quote.
2	Full Name of bidder/representative	2.5. holder²):2.6.	Tax Reference Numb	n Number: er: nber:
2.	7. The names of all directors / trustees / shareholders / mem employee / persal numbers must be indicated in paragrap 8. Are you or any person connected with the bidder presently 8.1. If so, furnish the following particulars:	nbers, their in h 3 below.		rs, tax reference numbers and, if applicable, [TICK APPLICABLE] YES NO
2.	Name of person / director / trustee / shareholder/ member: Name of state institution at which you or the person connect Position occupied in the state institution:  8.2. If you are presently employed by the state, did you obtation in the public sector?  8.2.1. If yes, did you attach proof of such authority to the que	cted to the bid	dder is employed: Any other particula priate authority to under	rs:
(Note	e: Failure to submit proof of such authority, where applicable, 18.2.2. If no, furnish reasons for non-submission of such proc	may result in	the disqualification of the	ne quote.)
2.	Did you or your spouse, or any of the company's directors state in the previous twelve months?  9.1. If so, furnish particulars:	s / trustees / s	shareholders / member	s or their spouses conduct business with the YES NO
2.	To you, or any person connected with the bidder, have an may be involved with the evaluation and or adjudication of 10.1. If so, furnish particulars:	ny relationship f this quote?	(family, friend, other)	vith a person employed by the state and who YES NO
2.	Are you, or any person connected with the bidder, aware of employed by the state who may be involved with the evaluation. If so, furnish particulars:	of any relation uation and or	ship (family, friend, oth adjudication of this quo	er) between any other bidder and any person te? YES NO
2.	Do you or any of the directors / trustees / shareholders / m or not they are bidding for this contract?     If so, furnish particulars:	embers of the	e company have any int	erest in any other related companies whether YES NO
3. N	B: The Department Of Health will validate details of director to ensure that their details are up-to-date and verified on not be considered and passed over as non-compliant according to the considered and passed over as non-compliant according to the considered and passed over as non-compliant according to the considered and passed over as non-compliant according to the considered and passed over as non-compliant according to the considered and passed over as non-compliant according to the considered and the considered a	rs / trustees CSD. If the I	Department cannot vali	date the information on CSD, the quote will
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l, F	THE UNDERSIGNED (NAME)URNISHED IN PARAGRAPHS 2.			CERTIFY THAT THE INFORMATION
	ACCEPT THAT THE STATE MAY REJECT THE QU ROVE TO BE FALSE.	JOTE OR A	CT AGAINST ME S	HOULD THIS DECLARATION
 N	ame of bidder Signature		Position	Date

a)

any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999); any municipality or municipal entity;

c) provincial legislature; d) national Assembly or the national Council of provinces; or e) Parliament. b)

<sup>\*&</sup>quot;Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.



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## Prepared by:

Initial and Surname	Designation	Signature	Date
K Draper	Dietitian	Dap	02.08.2021

# Reviewed by Supervisor/Operational Manager:

Initial and Surname	Designation	Signature	Date	
A Wichmann	Chief Dietitian	At	02.08.2021	

Item details	Specification
Item description	STANDARD SEMI-ELEMENTAL FEED
Size	200-300ml
Colour	Cream
Material	liquid
Packaging (unit/box)	RTU container
Functionality/performance	Sole source of nutrition semi-elemental, low residue lactose-free feed that contains 1kcal/ml for oral and tube feeding.
Purpose	Oral feeding for the critically ill and patients presenting with malabsorption.
Other:	

# Approved by specifications committee chairperson:

Portfolio	Signature	Date	
	Portfolio	Portfolio Signature	Portfolio Signature Date