#### STANDARD QUOTE DOCUMENTATION SUPPLY CHAIN MANAGEMENT UNDER R30 000.00

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1.1 The i 1.2 The i 1.3 The i	institution price qui departn lors,	on is un oated n	ACT COI nder no o nust inclu serves the	bligatio de VAT e right t	to acco (if VAT o evalua	ept the vend ste al	he low dor). Il quot	est or ations	s exclu	ding	VAT a				125			T	1.22	In to	iod no he eve sidere	ent of ed. Fu	eding to a bidde thermo	o ye r hav ire a	ars. ring mi verifica	atiple q	il be	es, on	ly the	e ch	eapes	st ac	cordi	ng to s wing n	pecif	ith the properties of the first term of the firs	will be	and a	ire

- cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the
- bidder's risk.

  1.5 The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.

  1.6 This quotation will be evaluated specification & correctness of information.

  1.7 Only offers that comply with or greater than specification will be considered.

  1.8 Late quotes will not be considered.

  1.9 All products supplied must be valid for a minimum period of six months.

  1.10 A bidder not registered on the Central Suppliers Database or verification has failed will not be considered.

  1.11 All delivery costs must be included in the quote price, for delivery at the prescribed destination.

  1.12 Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.

  1.13 In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery piont.

- for each delivery point.

  1.14 If samples / compulsory site inspection / briefing session are required, the supplier will be informed in due

- tourse.

  1.15 The supplier shall furnish any information, when requested.

  1.15 In the event that the tax compliance status has failed on CSD, it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.

  1.17 The supplier shall indemnify the KZN Department of Health (aka the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.
- of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

  1.18 If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract.

  1.19 The purchaser, may terminate this contract in whole or in part if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract fails to perform any other obligation(s) under the contract; or has engaged in corrupt or fraudulent practices in competing for or in executing the contract.

  1.20 The purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar coods, works or services.

- such similar goods, works or services.

  1.21 Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a

- SPECIAL INSTRUCTIONS AND NOTICES TO SUPPLIERS REGARDING THE COMPLETION OF THIS 2. QUOTATION.

- QUOTATION.

  Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the ferminine and the neuter. Under no circumstances whatsoever may the quotation/bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated. Quotation submitted must be complete in all respects.

  Any alteration made by the bidder must be initialled.

  Use of correcting fluid is prohibited

  Quotation will be opened in public as soon as practicable after the closing time of quotation.

  Where practical, prices are made public at the time of opening quotations.

  If it is desired to make more than one ofter against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.
- SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS 3.1
- SPECIAL INSTRUCTIONS REGARDING MAND EVENED QUOTATIONS

  Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.

  Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be
- other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be rejected as being invalid.

  3.3 All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed, if it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number written on the envelope.

  3.4 A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered.

  3.5 No quotation/bid sent through the post will be considered if it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery,

  Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.

### **DECLARATION OF INTEREST**

- Any legal person, including persons employed by the state¹, or persons having a kinship with persons employed by the state, including a blood
  relationship, may make an offer or offers in terms of this invitation to quote (includes a price quotation, advertised competitive quote, limited
  quote or proposal). In view of possible allegations of favouritism, should the resulting quote, or part thereof, be awarded to persons employed
  by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her
  position in relation to the evaluating/adjudicating authority where-
- the bidder is employed by the state; and/or
- the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the quote(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the quote.

2. Ir	order to give effect to the above, the following questionnaire must be	e co	mpleted and submitted with the quote.			
2.1.	Full Name of bidder/representative	2.4.	Company Registration Number:			
2.2.	Identity Number:	2.5.	Tax Reference Number:			
2.3.	Position occupied in the Company (director, trustee, shareholder²):2	2.6.	VAT Registration Number:			
2.7.	The names of all directors / trustees / shareholders / members, the employee / persal numbers must be indicated in paragraph 3 below		dividual identity numbers, tax reference			applicable,
2.8.	Are you or any person connected with the bidder presently employe		y the state?			NO
2.8.1	. If so, furnish the following particulars:	85	-8			
	Name of person / director / trustee / shareholder/ member:					
	Name of state institution at which you or the person connected to the	bio e	lder is employed:			
	Position occupied in the state institution:		Any other particulars:			
2.8.2	2. If you are presently employed by the state, did you obtain the app	rop	riate authority to undertake remunerative	work outs	ide en	nployment
000	in the public sector?			YE	S	NO
	2.1. If yes, did you attach proof of such authority to the quote docum					
2 0 2	Failure to submit proof of such authority, where applicable, may result 2.2. If no, furnish reasons for non-submission of such proof:	ını	ne disqualification of the quote.			
	Did you or your spouse, or any of the company's directors / trustee:					
2.3.	state in the previous twelve months?	313	mareholders / members or men spouses	YE		NO
291	. If so, furnish particulars:			1.0	.5	INO
	Do you, or any person connected with the bidder, have any relations			loved by th	e state	and who
	may be involved with the evaluation and or adjudication of this quote		·		S	NO
	1. If so, furnish particulars:					
2.11	Are you, or any person connected with the bidder, aware of any rela			ther bidder	and a	ny person
	employed by the state who may be involved with the evaluation and			YE	S	NO
2.11	1. If so, furnish particulars:					
2.12	Do you or any of the directors / trustees / shareholders / members of	the	company have any interest in any other r			
	or not they are bidding for this contract?			YE	.s	NO
2.12	1. If so, furnish particulars:					
3.	Full details of directors / trustees / members / shareholders.					
NB:	The Department Of Health will validate details of directors / truster to ensure that their details are up-to-date and verified on CSD. If the not be considered and passed over as non-compliant according to N	e D	epartment cannot validate the informati	on on CSI	rs' resp D, the	ponsibility quote will
4	DECLARATION					
	HE UNDERSIGNED (NAME)	••••	CERTIFY THAT	THE IN	FORM	MATION
			T + C + DIOT ME CHOLIL D THIS	SECL AD	ATIO	
	CEPT THAT THE STATE MAY REJECT THE QUOTE OR EVE TO BE FALSE.	AC	TI AGAINST ME SHOULD THIS I	DECLAR	AHO	N
	2					
	e of bidder Signature		Position	Date		
"State	"means – any national or provincial department, national or provincial public entity or	c)	provincial legislature;			
	constitutional institution within the meaning of the Public Finance Management	d)	national Assembly or the national Council of proving Parliament.	nces; or		

<sup>&</sup>quot;Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.



## Specifications Template

### Prepared by:

Initial and Surname	Designation	Signature	Date	
H. A SIMAMANE	Ward Clerk	1	06.08.2021	n Avail 1222

# Reviewed by Supervisor/Operational Manager:

Initial and Surname	Designation	Signature /		Date	
D DUMA	Operational Manager	m	بص	06.08.2021	

Item details	Specification
Item description	PMMA EYE SPHERES STERILE 18mm
Size	18mm
Colour	Clear
Material	Plastic
Packaging (unit/box)	Unit
Functionality/performance	Made of PMMA Comes in various sizes Non-toxic and sterile
Purpose	PMMA orbital implants are used to replace The volume of globe after is removed in cases of trauma or intraocular tumors
Other:	

# Approved by specifications committee chairperson:

Initial and Surname	Portfolio	Signature	Date
N.f. mtheman	Samp	Ata	12.08 2021