STANDARD QUOTE DOCUMENTATION SUPPLY CHAIN MANAGEMENT UNDER R30 000.00

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- The department reserves are a grant or an area of the price (s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the

- 1.12
- bidder's risk.

 The bidder must accept full responsibility for the proper secution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract. This quotation will be evaluated specification & correctness of information.

 Only others that comply with or greater than specification will be considered.

 Late quotes will not be considered.

 All products supplied must be valid for a minimum period of six months.

 All products supplied must be valid for a minimum period of six months.

 All delivery costs must be included in the quote price, for delivery at the prescribed destination.

 Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.

 In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.

 It samples? Compulsory six inspection / briefing session are required, the supplier will be informed in due 1.13
- 1.14 If samples / compulsory site inspection / briefing session are required, the supplier will be informed in due

- course.
 The supplier shall furnish any information, when requested.
 In the event that the tax compliance status has failed on CSD, it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.
 The supplier shall indemnify the KZN Department of Health (aka the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part
- of infringement of patent, trademark, or industrial design rights ansing from use of the goods of the purchaser. If the supplier falls to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract.

 The purchaser, may terminate this contract in whole or in part if the supplier falls to deliver any or all of the goods within the period(s) specified in the contract falls to perform any other obligation(s) under the contract, or has engaged in corrupt or fraudiuent practices in competing for or in executing the contract. The purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- 1.20 services similar to know underwered, and are support shall be fleate to the purchaser for any excess or such similar goods, works or services.

 Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a

- considered. Furthermore a verification will be done to identify if bidders having multiple companies and are quoting (cover-quoting) for this bid, In such instances only the cheapest bid according to specification will be
- SPECIAL INSTRUCTIONS AND NOTICES TO SUPPLIERS REGARDING THE COMPLETION OF THIS
- 2.1

- SPECIAL INSTRUCTIONS AND NOTICES TO SUPPLIERS REGARDING THE COMPLETION OF TIME QUOTATION.

 Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice verta and with words importing the masculine gender shall include the feminine and the neuter. Under no circumstances whatsoever may the quotation/bid forms be retyped or retrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated. Quotation submitted must be complete in all respects.

 Any alteration made by the bidder must be initialled.

 Use of correcting fluid is prohibited Quotation will be opened in public as soon as practicable after the closing time of quotation. Where practical, prices are made public at the time of opening quotations. If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.
- SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS
- SPECIAL INSTITUTIONS REGARDING PLAND DELIVERED GOVERNORS.

 Quatation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.
- Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be 3.2
- other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be rejected as being invalid.

 All quotations received in seaded envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, if shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered. No quotation/bid sent through the post will be considered if it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery. Quotation documents must not be included in packages containing samples, Such quotations may be rejected as being invalid. 3.3
- 3.4
- 3.5
- 3.6

DECLARATION OF INTEREST

1	r q b	Any legal person, including persons employed by the state ¹ , or persons havi elationship, may make an offer or offers in terms of this invitation to quote quote or proposal). In view of possible allegations of favouritism, should the by the state, or to persons connected with or related to them, it is required to the proposition in relation to the evaluating/adjudicating authority where—the bidder is employed by the state; and/or the legal person on whose behalf the bidding document is signed, has evaluation and or adjudication of the quote(s), or where it is known that s whose behalf the declarant acts and persons who are involved with the electric property of the state	(includes a price quotation, advertised come resulting quote, or part thereof, be awarded that the bidder or his/her authorised represent a relationship with persons/a person who such a relationship exists between the person	petitive quote, limited to persons employed ntative declare his/her are/is involved in the n or persons for or on
2	. Ir	n order to give effect to the above, the following questionnaire must be com	pleted and submitted with the quote.	
	2.2. 2.3.	Identity Number: 2.5. 7 Position occupied in the Company (director, trustee, shareholder²):2.6.	•	
	2.7.	The names of all directors / trustees / shareholders / members, their indi-	vidual identity numbers, tax reference numb	
	20	employee / persal numbers must be indicated in paragraph 3 below.		[TICK APPLICABLE]
		Are you or any person connected with the bidder presently employed by t 1. If so, furnish the following particulars:	ne state?	YES NO
	2.0.	Name of person / director / trustee / shareholder/ member:		
		Name of state institution at which you or the person connected to the bidde	er is employed:	
		Position occupied in the state institution:		
	2.8.2	2. If you are presently employed by the state, did you obtain the appropria	ate authority to undertake remunerative work	outside employment
		in the public sector?	### O ################################	YES NO
		2.1. If yes, did you attach proof of such authority to the quote document?		.20 110
(N	ote: I	Failure to submit proof of such authority, where applicable, may result in the	e disqualification of the quote.)	
	2.8.2	2.2. If no, furnish reasons for non-submission of such proof:		
		Did you or your spouse, or any of the company's directors / trustees / sha state in the previous twelve months?	900 MAN - 500 O M 12 PARINA (140 MAN 2011 M 2014 M 2014 M 2014 O M 10 M 2014 M 2014 M 2014 M 2014 M 2014 M 201 	YES NO
	2.9.1	I. If so, furnish particulars:		
		. Do you, or any person connected with the bidder, have any relationship (famay be involved with the evaluation and or adjudication of this quote?	FAIR IN THE PROCESS CANADA CONTROL STREET STREET CONTROL CONTR	by the state and who
	2.10.	1. If so, furnish particulars:		
		Are you, or any person connected with the bidder, aware of any relationshi employed by the state who may be involved with the evaluation and or adj 1. If so, furnish particulars:	udication of this quote?	YES NO
- 1	2.11.	Do you or any of the directors / trustees / shareholders / members of the co	mnany have any interest in any other related	companies whether
		or not they are bidding for this contract? 1. If so, furnish particulars:	11 12 13 15	YES NO
			······································	
		Full details of directors / trustees / members / shareholders. The Department Of Health will validate details of directors / trustees / m to ensure that their details are up-to-date and verified on CSD. If the Dep not be considered and passed over as non-compliant according to National	artment cannot validate the information on	ppliers' responsibility CSD, the quote will
	4	DECLARATION		
		HE UNDERSIGNED (NAME)NISHED IN PARAGRAPHS 2.	CERTIFY THAT THE	INFORMATION
		CCEPT THAT THE STATE MAY REJECT THE QUOTE OR ACT EVE TO BE FALSE.	AGAINST ME SHOULD THIS DECL	ARATION

Name of bidder

- amy national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999); any municipality or municipal entity;

Position

provincial legislature;
 anational Assembly or the national Council of provinces; or
 Parliament.

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b)

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Signature

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Date

^{*}Shareholder' means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

Red self-ink stamp

1.	Inkosi Albert Luthuli Central Hospital
	SCM quotation Receiving Stamp by E-MAIL
	Initials and Surname:
	Signature:
2.	
	Inkosi Albert Luthuli Central Hospital
	SCM Quotation Receiving Stamp from TENDER BOX
	Initials and Surname:
	Signature :

