STANDARD QUOTE DOCUMENTATION SUPPLY CHAIN MANAGEMENT LINDER R30 000 00 incl vat

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CONTA	CT NUMBER:											FACSIMILE NUMBER:																	
SIGNAT	URE OF BIDDER:							onsin				SAF	RS PIN	:	ness														
[By signi	ng this document,	I hereby a	gree t	to all ter	rms and	d conditi	ions]					CEN	NTRAL	SUP	PLIE	R D	ATAE	BAS	E RE	GIS	TRA	ION	(CSI	O) NO	O.:	1			
UNIQUE	REGISTRATION	REFEREN	ICE: ,	Į.																									
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- 1.4. The price guoted must include VAT (if VAT vendor). However, it must be noted that the Department reserves the right to evaluate all quotations excluding VAT as some bidders may not be VAT vendors.

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 1.5. The bidder must ensure the correctness & validity of the quotation.

 (i) that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk.

 (ii) it is the responsibility of the bidder to confirm receipt of their quotation and to keep proof thereof.

 1.6. The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.

 1.7. This quotation will be evaluated based on the 80/20 points system, specification, correctness of information and/or functionality criteria. All required documentation must be completed in full and submitted. submitted.
- 1.8. Offers must comply strictly with the specification.
 1.9. Only offers that meet or are greater than the specification will be considered.
 1.10. Late offers will not be considered.
- 1.11. Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six
- 1.12. Used/second-hand products will not be accepted.
- 1.13. A bidder not registered on the Central Suppliers Database or whose verification has failed will not be 1.14. All delivery costs must be included in the quoted price for delivery at the prescribed destination.
- 1.15. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- 1.16. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- 1.17. In the event of a bidder having multiple quotes, only the cheapest according to specification will be
- 1.18. Verification will be conducted to identify if bidders have multiple companies and are cover-quoting for this 3.4
- 1.19. In such instances, the Department reserves the right to immediately disqualify such bidders as cover-quoting is an offence that represents both corruption and acquisition fraud.
- 2. SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF THIS

- 2.4 Ouotations submitted must be complete in all respects; however, where it is identified that information in a bidder's response is incomplete in any respect, the said supplier meets all specification requirements and is lowest to quote, the Department reserves the right to request the bidder to complete/submit such
- Any alteration made by the bidder must be initialled. Failure to do so may render the response invalid.
- Use of correction fluid is prohibited and may render the response invalid.

 Quotations will be opened in public as soon as practicable after the closing time of quotation

- 2.8 Where practical, prices are made public at the time of opening quotations.
 1.9 If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached. 2.10 The Department is under no obligation to pay suppliers in part for work done if the supplier can no longer
- SPECIAL INSTRUCTIONS REGARDING HAND-DELIVERED QUOTATIONS
- Outstations shall be lodged at the address indicated no later than the closing time specified for their receipt and in accordance with the directives in the quotation documents.

 Each quotation shall be addressed in accordance with the directives in the quotation documents and
- 3.2 shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations/ bids may be rejected as being invalid.

 3.3 All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are
- kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope.

 A specific box is provided for the receipt of quotations, and no quotation found in any other box or

- elsewhere subsequent to the closing date and time of quotation will be considered.

 3.5 No quotation/ bid sent through the post will be considered if it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery.

 3.6 Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.

DECLARATION OF INTEREST

1. Any legal person, including persons employed by the state¹, or persons having a kinship with persons employed by the state, including a

2.1. 2.2.	Full name of						٠,							
120000000000000000000000000000000000000	Identity Num Position of shareholder ²	ccupied in	the	Company	(director,	trustee	,2.5.	Tax Ref	ference Num	on Number: ber: umber:				
2.7.	The names of employee / p	ersal numbe	rs / truste ers must	ees / shareh be indicated	olders / me in paragra	mbers, th ph 3 belo	eir ind w.	dividual i	dentity numb	bers, tax refere	nce num	nbers and [TICK	l, if appli	cable,
2.8.1	Are you or a	ny person co the following	particul	ars:						*********		YE		10 <i>V</i>
No.	Name of employed:	state	institut	ion at	which	you	or			connected			bidder	is
9	Position particulars:							tution:						other
2.8.2	in the publi 1. If yes, did ailure to subn	c sector? d you attach	proof of	such author	tv to the gu	ote docur	ment?)		ertake remuner	ative wo	ork outsid YE		yment NO
2.8.2	Did you or yo state in the p	nish reasons our spouse, revious twel	for non- or any of ve month	submission the comparns?	of such pro ny's director	of:rs / truste	es / s	harehold	ers / membe	ers or their spo	uses cor	nduct bus	iness wi	th the
2.10.	who may be	ny person c involved with	onnected the the contract of t	d with the bi	dder, have or adjudicat	any relat	tionsh s quot	ip (family e?	y, friend, oth	er) with a pers	son emp	loyed by		e and
2.10.	 If so, furnis Are you, or a person emplo 	any person	connecte	ed with the I	oidder, awa	are of any	y rela	tionship	(family, frier	nd, other) betw	een any	other bi		
2.12.	 If so, furnis Do you or ar 	h particulars ny of the dir	ectors /	trustees / s	hareholders					any interest in	n any ot			NO anies
	whether or no 1. If so, furnis	ot they are b	idding fo	r this contract	ct?						15	YE		10
NB:	responsibility	nent Of Heat to ensure the	alth will nat their	validate de details are u	tails of di	rectors /	d on	CSD. If t	the Departm	shareholders ent cannot vali asury Instruction	idate the	informa	tion on	oliers' CSD,

4 DECLARATION

I ACCEPT THAT THE STATE MAY REJECT THE QUOTE OR ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

Name of bidder	Signature	Position	Date

- "State" means -
- a) any national or provincial department, national or provincial public entity or constitutional Institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);
 b) any municipality or municipal entity;
- c) provincial legislature;
- d) national Assembly or the national Council of provinces; or
- e) Parliament.

^{*} Shareholder* means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.



Specifications Template

Prepared by:

Initial and Surname	Designation	Signature	Date	
P.LUTSEKE	ADMIN CLERK	2	22/10/2021	

Reviewed by Supervisor/Operational Manager:

Initial and Surname	Designation	Signature	Date	
S. HARIRAM	SISTER INCHARGE	Hame	22/10/2021	

Item details	Specification
Item description	CLOTEST
Size	
Colour	dear
Material	jelly cuc-
Packaging (unit/box)	ON BOX OF 50
Functionality/performance	Used to make changers hat bugs
Purpose	Used to imple a gla 9,005
Other:	Used to simple appla 9 noss
100	

Approved by specifications committee chairperson:

Initial and Surname	Portfolio	Signature	Date
N.P. M. thenby	SCHIP	Ax09	29.10.2021