## STANDARD QUOTE DOCUMENTATION SUPPLY CHAIN MANAGEMENT LINDER R30 000 00 incl yet

YOU ARE HEREBY INVITED TO QUOTE FOR REQUIREMENTS AT: INKOSI ALBER DATE ADVERTISED: 07/02/2022 FACSIMILE NUMBER: IN/A ENQUIRIES REGARDING THE QUOTE: Lungani Ngcemu ENQUIRIES REGARDING TECHNICAL INFORMATION; Notwazi Mthembu PHYSICAL ADDRESS: 800 Vusi Mzimela Road Mayville 4091	EMAIL: Quotations@ialch.co.za						
QUOTE NUMBER: ZNQ/IAL 521/21/22							
NAME & ADDRE	ESS OF BIDDER (FIRM)						
NAME OF BIDDER:	DATE:						
PHYSICAL ADDRESS:	EMAIL ADDRESS:						
CONTACT NUMBER:	FACSIMILE NUMBER:						
SIGNATURE OF BIDDER:	SARS PIN:						
[By signing this document, I hereby agree to all terms and conditions]	CENTRAL SUPPLIER DATABASE REGISTRATION (CSD) NO.: 1						
UNIQUE REGISTRATION REFERENCE:							
Does this offer comply with the specification?	State delivery period, e.g. 1day, 1week						
s the price firm?	All delivery costs must be included in the quoted price						
Hom	Louis de Lois						

Item No	Quantity	scription	Brand & model	Country of	Price		
	Quantity	Безаприон	Diana a model	manufacture	R	С	
01	150 UNITS	PACKING NASAL W/STRING 8.0CM					
				1. Sec. 10 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1			
		Please see attached specification					
		, di					
	-				-		
		% (Only if VAT Vendor)					
TOTAL	QUOTATION PRIC	CE (VALIDITY PERIOD 60 Days)					

### SPECIAL CONTRACT CONDITIONS OF QUOTATIONS

- The Department is under no obligation to accept the lowest or any quote.
   The Department reserves the right to communicate in writing with vendors in cases where information is incomplete or where there are obscurities regarding technical aspects of the offer, to obtain confirmation of prices or preference claims in cases where it is evident that a typing, written, transfer or unit error has been made, to investigate the vendor's standing and ability to complete the supply/service satisfactority. been made, to investigate the vendor's standing and ability to complete the supply/service satisfactor

  1.3. ALL DECISIONS TAKEN BY THE DEPARTMENT ARE FINAL, INCLUDING THE AWARD OF THIS
- QUOTATION.
- 1.4. The price quoted must include VAT (if VAT vendor). However, it must be noted that the Department reserves the right to evaluate all quotations excluding VAT as some bidders may not be VAT vendors.
- 1.5.
- The bidder must ensure the correctness & validity of the quotation:

  (i) that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk

- mistakes regarding the price (s) & calculations will be at the bilder s risk.

  (ii) it is the responsibility of the bilder to confirm receipt of their quotation and to keep proof thereof.

  1.6. The bidder must accept full responsibility for the proper execution & fulfilment of all obligations condition devolving on under this agreement, as the Principal (s) lable for the due fulfilment of this contract.

  1.7. This quotation will be evaluated based on the 80/20 points system, specification, correctness of information and/or functionality criteria. All required documentation must be completed in full and
- Offers must comply strictly with the specification.
   Only offers that meet or are greater than the specification will be considered.
   Late offers will not be considered.
- 1.11. Expired product's will not be accepted. All products supplied must be valid for a minimum period of six
- months.
  1.12. Used/second-hand products will not be accepted.
- 1.13. A bidder not registered on the Central Suppliers Database or whose verification has failed will not be 1.14. All delivery costs must be included in the quoted price for delivery at the prescribed destination.
- 1.15. Only firm prices will be accepted. Such prices must remain firm for the contract period, Non-firm prices (including rates of exchange variations) will not be considered.
  1.16. In cases where different delivery points influence the pricing, a separate pricing schedule must be
- submitted for each delivery point.

  1.17. In the event of a bidder having multiple quotes, only the cheapest according to specification will be
- 1.18. Verification will be conducted to identify if bidders have multiple companies and are cover-quoting for this 3.4
- 1.19. In such instances, the Department reserves the right to immediately disqualify such bidders as coverquoting is an offence that represents both corruption and acquisition fraud.
- SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF THIS QUOTATION.

- Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the
- Under no circumstances whatsoever may the quotation/bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such
- 23 The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated
- Quotations submitted must be complete in all respects; however, where it is identified that information in a bidder's response is incomplete in any respect, the said supplier meets all specification requirements and is lowest to quote, the Department reserves the right to request the bidder to complete/submit such
- Any alteration made by the bidder must be initialled. Failure to do so may render the response invalid.
- Use of correction fluid is prohibited and may render the response invalid.

  Quotations will be opened in public as soon as practicable after the closing time of quotation.

- Where practical, prices are made public at the time of opening quotations.

  If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question, Clear indication thereof must be stated on the schedules attached.
- 2.10 The Department is under no obligation to pay suppliers in part for work done if the supplier can no longer fulfil their obligation
- SPECIAL INSTRUCTIONS REGARDING HAND-DELIVERED QUOTATIONS 3.1
- Quotations shall be lodged at the address indicated no later than the closing time specified for their receipt and in accordance with the directives in the quotation documents.
- Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such
- to any quotation of mer than that shown on the envelope, it this provision is not complied with, such quotations/ bids may be rejected as being invalid.

  All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/ bids. Where, however, a quotation is received pen; it shall be envelope, it call the envelope sealed. If it is received without a quotation/ bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number. written on the envelope.
- 3.5
- written on the envelope.

  A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered.

  No quotation bid sent through the post will be considered if it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery. Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.



F3023498
Specifications Template

Prepared	by:
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Initial and Surname	Designation	Signature	Date
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# Reviewed by Supervisor/Operational Manager:

Initial and Surname	Designation	Signature	Date	
H. XABA	PN	the son		

lematrails	Specification
Item description	PACKING,NASAL,W/STRING,8.0CM
Size	Length 8cm/ Width 1.5cm/ Height 2cm
Colour	White
Material	Low density, Large-pore Merocel sponge with oxidized cellulose
Packaging (unit/box)	Units
Functionality/performance	Treating anterior and posterior epistaxis
Purpose	Nasal packing
Other:	

## Approved by specifications committee chairperson:

Initial and Surname	Portfolio	Signature	Date
N.P.Mthembu	Sump	and.	08-02-2022

## **DECLARATION OF INTEREST**

- 1. Any legal person, including persons employed by the state¹, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to quote (includes a price quotation, advertised competitive quote, limited quote or proposal). In view of possible allegations of favouritism, should the resulting quote, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-
- the bidder is employed by the state; and/or

any municipality or municipal entity;

the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the quote(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the quote.

2. Ir	order to give e	ffect to the	above,	the follo	owing o	questionr	naire must	be co	mpleted a	and submitte	ed with the qui	ote.			
2.1.	Full name of b	oidder/repre	esentativ	ve											
2.2.	Identity Numb	er:						2.4.	Compar	ny Registrat	ion Number:				
2.3.	Position occ shareholder <sup>2</sup> ):	cupied in	the	Comp	any	(director	, trustee	,2.5.	Tax Ref	erence Nun	nber: umber:				
2.7.	The names of employee / pe APPLICABLE	ersal number							dividual i	dentity num	bers, tax refer	ence num	nbers an [TICK	2010 100001	licable,
	Are you or an				ne bidd	er prese	ntly emplo	yed by	y the stat	e?			Y	ES	NO
2.8.	1. If so, furnish t														
	Name of perso														
	Name of	state	institu		at			or	the	person	connected	to	the	biddeı	r is
	employed:														
		occupied				5	state	inst	itution:			•••••	Ar	ny	other
1720112011	particulars:		•••••												
2.8.2	2. If you are pr		nployed	by the s	state, d	lid you o	btain the a	pprop	riate auth	nority to und	ertake remune	erative wo	ork outsi	de empl	oyment
02020	in the public			2 6									Y	ES	NO
	2.1. If yes, did												0		HI GOVE
	Failure to subm														
	2.2. If no, furn														1000 -00
2.9.	Did you or you				ompan	y's direct	ors / truste	ees / s	sharehold	lers / memb	ers or their sp	ouses cor	-		
0.0	state in the pr												Y	ES	NO
	1. If so, furnish														W
2.10	. Do you, or an	y person o	connecte	ed with	the bio	ider, hav	e any rela	tionsi	nip (tamil	y, friend, ot	ner) with a pe	rson emp			
0.40	who may be in												Y	ES	NO
	<ol> <li>If so, furnish</li> <li>Are you, or a</li> </ol>												u athar i	hiddae a	
2.11												ween an			
2 11	person emplo .1. If so, furnish												Y	ES	NO
	. Do you or an											in any a	ther rela	tad sam	
2.12	whether or no						ers / mem	Del 5	or the co	ilipally llave	any interest	ili aliy u	_		
2 12	.1. If so, furnish													ES	ИО
2.12															
3.	Full details of														
NB:	The Departm														
	responsibility														n CSD,
	the quote will	not be con	sidered	and pas	ssed or	ver as no	n-complia	nt acc	ording to	National Tr	easury Instruc	tion Note	4 (a) 20	16/17.	
4	DECLARAT	TION													
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	RNISHED IN														
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rice	OVE TO BE F	ALSE.													
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a)	any national or constitutional Ins							c)		legislature; ssembly or the	national Council	of province	s: or		
	Act, 1999 (Act No							e)	Parliamer				50.50		

<sup>\*</sup> Shareholder\* means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.