

**STANDARD QUOTE DOCUMENTATION SUPPLY CHAIN MANAGEMENT UNDER R30 000.00 incl VAT**

YOU ARE HEREBY INVITED TO QUOTE FOR REQUIREMENTS AT: **INKOSI ALBERT LUTHULI CENTRAL HOSPITAL**  
 DATE ADVISED: **17/05/2022** FACSIMILE NUMBER: **N/A** EMAIL: **Quotations@ialch.co.za**  
 ENQUIRIES REGARDING THE QUOTE: **Lungani Ngcemu** CONTACT NUMBER: **031 240 1403**  
 ENQUIRIES REGARDING TECHNICAL INFORMATION: **Nolwazi Mthembu** CONTACT NUMBER: **031 240 1254**  
 PHYSICAL ADDRESS: **800 Vusi Mzimela Road Mayville 4091**

QUOTE NUMBER: ZNQ/IAL/157/22/23 CLOSING DATE: 19/05/2022 CLOSING TIME: 11:00

DESCRIPTION 05 Units, Catheter Hickman line 2 lumen 65cm

THE FOLLOWING PARTICULARS MUST BE FURNISHED (FAILURE TO DO SO MAY RESULT IN YOUR OFFER BEING DISQUALIFIED)

## NAME &amp; ADDRESS OF BIDDER (FIRM)

|  |   |
|--|---|
| NAME OF BIDDER:  | DATE:   |
| PHYSICAL ADDRESS:  | EMAIL ADDRESS:                                      |
| CONTACT NUMBER:  | FACSIMILE NUMBER:                                   |
| SIGNATURE OF BIDDER:   | SARS PIN:   |
| [By signing this document, I hereby agree to all terms and conditions] | CENTRAL SUPPLIER DATABASE REGISTRATION (CSD) NO.: ↓ |
| UNIQUE REGISTRATION REFERENCE: ↓                                       |   |
|  |   |

Does this offer comply with the specification?

State delivery period, e.g. 1day, 1week

Is the price firm?

All delivery costs must be included in the quoted price

| Item No   | Quantity | Description  | Brand & model | Country of manufacture | Price |   |
|---|----------|--|---------------|------------------------|-------|---|
|   |          |  |               |                        | R     | c |
| 01  | 05 Units | Catheter Hickman line 2 lumen 65cm   |               |                        |       |   |
|   |          |  |               |                        |       |   |
|   |          |  |               |                        |       |   |
|   |          |  |               |                        |       |   |
|   |          |  |               |                        |       |   |
|   | NB//     | Please See Attached Specification  |               |                        |       |   |
|   |          | Email Quotation Document: <a href="mailto:Quotations@ialch.co.za">Quotations@ialch.co.za</a> or drop |               |                        |       |   |
|   |          | off at the Tender Box situated at IALCH, Outside   |               |                        |       |   |
|   |          | Management Building  |               |                        |       |   |
|   |          |  |               |                        |       |   |
| VALUE ADDED TAX @ 15% (Only if VAT Vendor)      |          |  |               |                        |       |   |
| TOTAL QUOTATION PRICE (VALIDITY PERIOD 60 Days) |          |  |               |                        |       |   |

## 1. SPECIAL CONTRACT CONDITIONS OF QUOTATIONS

1.2 The Department reserves the right to communicate in writing with you.

- 1.2. The Department is under no obligation to accept the lowest or any quote.
- 1.3. The Department reserves the right to communicate in writing with vendors in cases where information is incomplete or where there are obscurities regarding technical aspects of the offer, to obtain confirmation of prices or preference claims in cases where it is evident that a typing, written, transfer or unit error has been made, to investigate the vendor's standing and ability to complete the supply/service satisfactorily.
- 1.4. **ALL DECISIONS TAKEN BY THE DEPARTMENT ARE FINAL, INCLUDING THE AWARD OR CANCELLATION OF THIS QUOTATION.**
- 1.5. The price quoted must include VAT (if VAT vendor).
- 1.6. Should a bidder become a VAT vendor after award or during the implementation of a contract, they may not request the VAT percentage from the Department as the service provider made an offer during the period they were not registered as a VAT vendor. The Department is only liable for any VAT from registered VAT vendors as originally stated on the quotation document.
- 1.7. The bidder must ensure the correctness & validity of the quotation:
- (i) that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk
- (ii) it is the responsibility of the bidder to confirm receipt of their quotation and to keep proof thereof.
- 1.8. The bidder must accept full responsibility for the proper execution & fulfillment of all obligations/conditions devolving on under this agreement, as the Principal (s) liable for the due fulfillment of this contract.
- 1.9. This quotation will be evaluated based on the 80/20 points system, specification, correctness of information and/or functionality criteria. All required documentation must be completed in full and submitted.
- 1.10. Offers must comply strictly with the specification.
- 1.11. Only offers that meet or are greater than the specification will be considered.
- 1.12. Late offers will not be considered.
- 1.13. Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months.
- 1.14. Used/ second-hand products will not be accepted.
- 1.15. A bidder not registered on the Central Suppliers Database or whose verification has failed will not be considered.
- 1.16. All delivery costs must be included in the quoted price for delivery at the prescribed destination.
- 1.17. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- 1.18. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- 1.19. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered.
- 1.20. Verification will be conducted to identify if bidders have multiple companies and are cover-quoting for this bid.
2. In such instances, the Department reserves the right to immediately disqualify such bidders as cover-quoting is an offence that represents both corruption and acquisition fraud.
- 2. SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF THIS QUOTATION.**
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**health**Department:  
Health  
PROVINCE OF KWAZULU-NATAL

ES101804

**Specifications Template**

Prepared by:

| Initial and Surname | Designation | Signature | Date     |
|---------------------|-------------|-----------|----------|
| T. Abraham          | MD          |           | 14/02/22 |

Reviewed by Supervisor/Operational Manager:

| Initial and Surname | Designation | Signature | Date       |
|---------------------|-------------|-----------|------------|
| C.B. Nel            | OPM         |           | 14/02/2022 |

| Item details              |                          |
|---------------------------|--------------------------|
| Item description          | Hickman Line             |
| Size                      | 9F 2-Lumen 65cm          |
| Colour                    | Clear                    |
| Material                  | Tubing                   |
| Packaging (unit/box)      | Box                      |
| Functionality/performance | Central line access      |
| Purpose                   | For temporary use eg TPN |
| Other:                    |                          |
|                           |                          |

Approved by specifications committee chairperson:

| Initial and Surname | Portfolio | Signature | Date       |
|---------------------|-----------|-----------|------------|
| N.P. Mthembu        | ScM       |           | 14.02.2022 |



**BIDDER'S DISCLOSURE****1. PURPOSE OF THE FORM**

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

**2. BIDDER'S DECLARATION**

- 2.1. Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest<sup>1</sup> in the enterprise, employed by the state? **YES/NO**

- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

| Full Name | Identity Number | Name of State Institution |
|-----------|-----------------|---------------------------|
|           |                 |                           |
|           |                 |                           |

- 2.2. Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

- 2.2.1. If so, furnish particulars: .....

- 2.3. Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

- 2.3.1. If so, furnish particulars: .....

**3. DECLARATION**

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1. I have read and I understand the contents of this disclosure;
- 3.2. I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>2</sup> will not be construed as collusive bidding.
- 3.4. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.5. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.6. There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.7. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....  
Name of Bidder

.....  
Signature

.....  
Position

.....  
Date

<sup>1</sup> The power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

<sup>2</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.