STANDARD QUOTE DOCUMENTATION SUPPLY CHAIN MANAGEMENT UNDER R30 000.00 incl vat

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| NAME O | F BIDDER: | | | | | V,=0.033 | | | | DATE | | | | | | | | | | | | | |
| PHYSIC | AL ADDRESS: | | | | | | | | | EMAIL ADDRESS: | | | | | | | | | | | | | |
| CONTAC | T NUMBER: | | | | | | | | | MUASS515 | IMILE N | JMBER: | | | | | _ | 11 000 | | | | | |
| | URE OF BIDDER: | | | | | 2001011 | | | | SARS | 4000 | | | | | | | | | | | | |
| [By signi | ng this document, | I hereby agree | to all te | rms and | d conditi | ons] | | | | CENTRAL SUPPLIER DATABASE REGISTRATION (CSD) NO.: 1 | | | | | | | | | | | | | |
| UNIQUE | REGISTRATION | REFERENCE | : ↓ | | | | | | . | М | I A | A | A | <u></u> | Ļ | \perp | | 1 | ᆛ | | 4 | ᆛ | _ |
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| Does this o | offer comply with the | ne specification | 1? | | | | | | Sta | te deliv | ery perio | d, e.g. | 1day, 1 | veek | | | | | | | COVERED BY | | |
| s the price | | | | | | | | SUM | All | delivery | costs m | ust be i | ncluded | in the qu | oted p | rice | | | | | | | |
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| | QUOTATION PRI | | _ | | ve) | | | | | | | | | | | | | | + | | × · | | |
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- The bidder must ensure the correctness & validity of the quotation:

 (i) that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any 2.6
- mistakes regarding the price (s) & calculations will be at the bidder's risk it is the responsibility of the bidder to confirm receipt of their quotation and to keep proof thereof The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions
- devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract. This quotation will be evaluated based on the 80/20 points system, specification, correctness of information and/or functionality criteria. All required documentation must be completed in full and

- nitromation among functionally criteria. An required documentation must be comprised in full and submitted.

 1.9. Offers must comply strictly with the specification.

 1.10. Only offers that meet or are greater than the specification will be considered.

 1.11. Late offers will not be considered.

 1.12. Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six.
- norms.

 1.13. Used/second-hand products will not be accepted.

 1.14. A bidder not registered on the Central Suppliers Database or whose verification has failed will not be considered
- considered.

 1.5. All delivery costs must be included in the quoted price for delivery at the prescribed destination.

 1.16. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.

 1.17. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.

 1.18. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered.
- 1.19. Verification will be conducted to identify if bidders have multiple companies and are cover-quoting for this
- 1.20. In such instances, the Department reserves the right to immediately disqualify such bidders as coverquoting is an offence that represents both corruption and acquisition fraud
- SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF THIS QUOTATION.

Use of correction fluid is prohibited and may render the response invalid

- Quotations will be opened in public as soon as practicable after the closing time of quotation.
- Where practical, prices are made public at the time of opening quotations.

 If it is desired to make more than one offer against any individual item, such offers should be given on a
- 2.9
- photocopy of the page in question. Clear indication thereof must be stated on the schedules attached. The Department is under no obligation to pay suppliers in part for work done if the supplier can no longer 2.10
- SPECIAL INSTRUCTIONS REGARDING HAND-DELIVERED QUOTATIONS
- Quotations shall be lodged at the address indicated no later than the closing time specified for their receipt and in accordance with the directives in the quotation documents. Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such exhibition that the provision is not complied with, such quotations/ bids may be rejected as being invalid.

 All guotations received in sealed envelopes with the relevant quotation numbers on the envelopes are
- kept unopened in safe custody until the closing time of the quotation/ bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/ bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope.

 A specific box is provided for the receipt of quotations, and no quotation found in any other box or
- elsewhere subsequent to the closing date and time of quotation will be considered.
- No quotation/ bid sent through the post will be considered if it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery.
- 3.6 Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.
 THE DEPARTMENT RESERVES THE RIGHT TO PASS OVER ANY QUOTATION WHICH FAILS TO
- COMPLY WITH THE ABOVE.



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| Initial and Surname | Designation | Signature | Date | |
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Approved by specifications committee chairperson:

Material

Purpose Other:

Packaging (unit/box)

Functionality/performance

| Initial and Surname | Portfolio | Signature | Date |
|---------------------|-----------|-----------|-----------|
| EHNAGEL GOSS | PICV. | /aux (sel | 16/8/2011 |

BIDDER'S DISCLOSURE

PURPOSE OF THE FORM 1.

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

| BIDDER'S DECLA | RAHON | ı |
|----------------------------------|-------|---|

- Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the 2.1. YES/NO enterprise, employed by the state?
- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

| Full Name | Identity Number | Name of State Institution |
|-----------|-----------------|---------------------------|
| | | |
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| | A Constitution of the Cons |
|--------|--|
| 2.2. | Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution YES/NO |
| 2.2.1. | If so, furnish particulars: |
| 2.3. | Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? YES/NO |
| 2.3.1. | If so, furnish particulars: |
| 3. | DECLARATION |
| | I, the undersigned,(name) in submitting the accompanying bid, do hereby |

- - make the following statements that I certify to be true and complete in every respect:
- 3.1. I have read and I understand the contents of this disclosure;
- I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect; 3.2.
- The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or 3.3. arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed
- In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the 3.4. quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.5. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.6. There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

| Name of Bidder | Signature | Position | Date |
|----------------------------|-----------------------------|-------------------------------|---------------------|
| SHOULD THIS DECLARATION I | PROVE TO BE FALSE. | | |
| NSTRUCTION 03 OF 2021/22 C | N PREVENTING AND COMBATI | NG ABUSE IN THE SUPPLY CHAI | N MANAGEMENT SYSTEM |
| ACCEPT THAT THE STATE MA | AY REJECT THE BID OR ACT AG | SAINST ME IN TERMS OF PARAG | RAPH 6 OF PFMA SCM |
| CERTIFY THAT THE INFORMA | TION FURNISHED IN PARAGRA | PHS 1, 2 and 3 ABOVE IS CORRE | ECT. |

¹ The power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.